

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY  
September 26, 2018  
Regular Public Meeting

Wanaque Valley Regional Sewerage Authority conducted a Regular Meeting which commenced at 6:05P.M. in the Wanaque Valley Regional Sewerage Authority Administration Building, 101 Warren Hagstrom Blvd., Wanaque, New Jersey with Chairman Frank Covelli, presiding.

ANNOUNCEMENT – 6:15pm

Chairman Covelli, read the following announcement:

Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 adequate notice as defined by Section 3D of Chapter 231, P.L. 1975, and has been posted on the WVRSA website. Copy of said notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

Chairman Covelli asked Mr. Jankner to lead the Authority in the Salute to the Flag.

Chairman Covelli asked for a roll call.

ROLL CALL

Commissioners Present: Michael Levine, Herb Allen, Robert Moshman, Frank Covelli,

Commissioner Absent: Michael Siesta, Ted Taukus

Also Present: John Eskilson – Interim Executive Director  
Giselle Diaz, P.E. – Boswell Engineering  
Elizabeth Parrinello – Recording Secretary

CORRESPONDENCE LIST -

Chairman Covelli asked if there were any correspondences, Mr. Eskilson replied that the Authority received the following correspondences.

- 1) Mr. Moshman, Esq. – Re: Chabad Jewish Center
- 2) Boswell Engineering – Re: SRU Site Work Proposal

Mr. Eskilson stated that he has responded to both correspondences.

REVIEW / APPROVAL OF MINUTES

August 22, 2018 – Regular Meeting Minutes

Chairman Covelli stated that the Commissioners have copies of August 22, 2018, minutes in their files and asked if they all have had time to review them. Chairman Covelli asked for a motion.

The following motion was made:

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY  
September 26, 2018  
Regular Public Meeting

MOTION Moved by Mr. Levine, 2nd by Mr. Allen to approve and accept the meeting minutes of August 22, 2018, Regular Minutes.

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Levine, Allen, Covelli all stated Aye.

Commissioner Siesta, - Absent  
Commissioner Taukus - Absent

MOTION CARRIED

PUBLIC PORTION

Chairman Covelli stated that anyone wishing to address this Board – step up to the microphone and state your name and address for the records. Chairman Covelli also stated that there will be other opportunity later in the meeting.

Chairman Covelli asked for motion to close the public portion, the following motion was made.

MOTION Moved by Mr. Allen, 2<sup>nd</sup> by Mr. Moshman to close the public portion.

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners Levine, Allen, Moshman and Covelli all stated Aye.

Commissioner Siesta - Absent  
Commissioner Taukus - Absent

MOTION CARRIED

REPORTS

INTERIM EXECUTIVE DIRECTOR

Mr. Eskilson prepared a written report (copy attached), which was in the WVRSA meeting package for this meeting. Mr. Eskilson stated he would answer any questions regarding his report.

Mr. Eskilson reported to the Board that at the end of this pay period he had closed out Fiscal Year 18 Payroll Budget, reporting that payroll came in under budget by approximately 60 thousand.

Chairman Covelli asked the Board if they had any questions for Mr. Eskilson, hearing none Chairman Covelli asked for the Engineer's report.

ENGINEERING REPORT

Ms. Diaz stated that Boswell Engineering received two (2) bids for the site work for the "Beast 2", both

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

September 26, 2018

Regular Public Meeting

which were over the bid threshold. Ms. Diaz stated that the Authority will have to go out to bid for this work. Ms. Diaz also stated, Boswell Engineering wrote a proposal for the preparation of the site improvement design and construction administration service for the preparation of the site improvement design associated with the installation of the new septage receiving area and the relocation of existing unit. Ms. Diaz stated that a copy of said bid is in your folders for tonight. Ms. Diaz stated that the proposal is broken into two parts, the first being Task 1 – Design and the second being Task 2 -Construction Administration.

Commissioner Moshman asked Ms. Diaz if the Authority employees were included in the discussion of the design and placement of “Beast 2”, Ms. Diaz replied, yes, Mr. White, Superintendent of Operations was included in the discussion. (Discussion continued)

LEGAL REPORT

Huntington Bailey, LLP, - Absent

Mr. Eskilson stated that Mr. Bailey had called and asked if Resolution #18-57 Authorizing Release of Specified Minutes of Closed Session for Public Review, be pulled until he has a chance to fully review them.

Chairman Covelli stated we will move to the Resolution’s on the Agenda. Chairman Covelli referred to Mr. Eskilson for brief explanations of the Resolution’s.

Mr. Eskilson explained that the NJDEP performed an inspection at the Borough and during the inspection it was discovered that the Borough of Wanaque has been without Licensed Operator for the Borough’s sewer collection system. Chairman Covelli explained for the public, that Mr. Eskilson serves as the Interim Borough Administrator of the Borough of Wanaque and the Interim Executive Director for this Authority. Chairman Covelli stated that there is no conflict of interest and continued stating that both entities have worked well together in the past, and asked that we continue by entering into an interlocal agreement with the Borough of Wanaque.

Chairman Covelli asked for a motion on Resolution 18-54.

**Resolution 18-54** - Authorizing an Agreement with the Borough of Wanaque for WVRSA to Provide the Services of a Licensed Sewer Operator of the Borough Sewer Collection System.

MOTION Moved by Mr. Moshman, 2<sup>nd</sup> by Mr. Levine Authorizing an Agreement with the Borough of Wanaque for WVRSA to Provide the Services of a Licensed Sewer Operator of the Borough Sewer Collection System.

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Levine, Allen, Moshman, Covelli all stated Aye

Commissioner Siesta - Absent  
Commissioner Taukus - Absent

MOTION CARRIED

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY  
September 26, 2018  
Regular Public Meeting

Mr. Eskilson stated that the Authority's sludge hauling contract will end on December 31, 2018, the Authority will need to advertise for a new sludge hauling contract.

Chairman Covelli asked the Board if they would like to move both Resolution 18-55 and 18-56 which was previous explained by Ms. Diaz of Boswell Engineering in one motion.

**Resolution 18-55** - Authorizing Advertisement of Bids for Sludge Hauling.

**Resolution 18-56** - Authorizing Advertisement of Bids for Site Work related to the Installation of Septage Receiving Units.

MOTION Moved by Mr. Levine, 2<sup>nd</sup> by Mr. Moshman for Resolution 18-55 Authorizing Advertisement of Bids for Sludge Hauling. and Resolution 18-56 Authorizing Advertisement of Bids for Site Work related to the Installation of Septage Receiving Units.

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Levine, Allen, Moshman, Covelli all stated Aye

Commissioner Siesta - Absent  
Commissioner Taukus - Absent

MOTION CARRIED

Chairman Covelli moved to the next Resolution on the Agenda, stating that Mr. Eskilson had spoken with legal counsel and was asked to pull Resolution 18-57 until legal counsel had adequate time to review all said minutes.

Resolution 18-57 - Authorizing eh Release of the Minutes of Executive Session. – Pulled

Chairman Covelli stated that 18-57 was pulled and Resolution 18-58 will now become Resolution 18-57.

**Resolution 18-57** - Amending Section 5.2 of the Personnel Policies Manual and Employee Handbook.

MOTION Moved by Mr. Levine, 2<sup>nd</sup> by Mr. Moshman Amending Section 5.2 of the Personnel Policies Manual and Employee Handbook.

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Levine, Allen, Moshman, Covelli all stated Aye

Commissioner Siesta - Absent  
Commissioner Taukus - Absent

MOTION CARRIED

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY  
September 26, 2018  
Regular Public Meeting

PAYMENT OF BILLS

Chairman Covelli asked if any of Commissioners had any questions on vouchers, Mr. Levine and Mr. Moshman stated all vouchers were in order.

**Resolution 18-58** - Accepting and Authorizing Payment of Bills Resolution #18-58

MOTION Moved by Mr. Levine, 2nd by Mr. Moshman to approve and accept Resolution #18-58 in the amount of \$152,340.02.

Chairman Covelli asked for a roll call.

Commissioners - Allen, Levine, Moshman, Covelli, all stated Aye.  
Commissioner Siesta – Absent  
Commissioner Taukus - Absent

MOTION CARRIED

OLD BUSINESS - None

NEW BUSINESS

Chairman Covelli stated that we have Fiscal Year 2019 Budget, Mr. Eskilson stated that the Authority received the Fiscal Year 2019 Budget back from the State of New Jersey marked approved.

Chairman Covelli asked the Board if they have any question for Mr. Eskilson on the budget, hearing and seeing none, Chairman Covelli stated that he would now open for public comment the WVRSA Fiscal Year 2019 Budget.

Maurice Houckes – 10 Lines Avenue, Wanaque – Mr. Houckes inquired about how much was going into the pension fund, Mr. Eskilson stated approximately 97,000.00. Mr. Houckes stated thank you and he had no other questions for the Board on the Budget.

Chairman Covelli asked if there were any other questions on the Budget, hearing and seeing none Chairman Covelli asked to close the public portion on the Budget.

Motion was made to close the public portion on the Budget.

MOTION Moved by Mr. Allen 2<sup>nd</sup> by Mr. Levine to close the public portion of the Budget.

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Allen, Levine, Moshman, Covelli all stated Aye

Commissioner Siesta - Absent  
Commissioner Taukus - Absent

MOTION CARRIED

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY  
September 26, 2018  
Regular Public Meeting

Chairman Covelli asked for a motion to adopt the WVRSA Fiscal Year 2019 Budget. Chairman Covelli asked Mr. Eskilson for the total amount for Fiscal Year 2019 which Mr. Eskilson stated \$4,569,749 which is up 1.8% over Fiscal Year 18.

MOTION Moved by Mr. Moshman, 2nd by Mr. Levine to Adopt the WVRSA Fiscal Year 2019 Budget for a total of \$4,469,749.00.

Chairman Covelli asked for a roll call.

Commissioners - Allen, Levine, Moshman, Covelli, all stated Aye.  
Commissioner Siesta – Absent  
Commissioner Taukus - Absent

MOTION CARRIED

PUBLIC COMMENT

Mr. Larry Jankner - Wanaque Reserve, Building 10, Mr. Jankner gave an update on the odor complaints, stated that there was one in August and one on September 11, 2018 which he never received feedback on. Mr. Eskilson stated he was unaware of the complaint on 09/11/18 and would look into the complaint.

Mr. Jankner also expressed concerned on future repair(s) to the SRU's. Ms. Eskilson stated that in regard to the time issue, that probably wouldn't change, but also explained that we will have a second unit and in having the second unit there will be no need for the haulers to off load up front.

Motion was made to close the public portion.

MOTION Moved by Mr. Moshman 2<sup>nd</sup> by Mr. Allen to close the public portion.

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Allen, Levine, Moshman, Covelli all stated Aye

Commissioner Siesta - Absent  
Commissioner Taukus - Absent

MOTION CARRIED

ADJOURNMENT

Motion was made to adjourn the meeting.

MOTION Moved by Mr. Allen, 2nd by Mr. Levine to adjourn this meeting

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Allen, Levine, Moshman, Covelli all stated Aye

Commissioner Siesta - Absent

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY  
September 26, 2018  
Regular Public Meeting

Commissioner Taukus - Absent

MOTION CARRIED

The meeting was adjourned at 6:45PM

Minutes respectfully submitted by,

*Elizabeth Parrinello*

Elizabeth Parrinello, Recording Secretary

APPROVED 10-24-18 REGULAR MEETING

Commission	Motion	Second	Ayes	Nays	Abstain	Absent
Levine	X		X			
Siesta			X			
Taukus			X			
Allen		X	X			
Moshman			X			
Covelli			X			