

**RESOLUTION RE: REVISING SECTION 5.2 OF THE WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY PERSONNEL POLICIES AND PROCEDURES MANUAL & EMPLOYEE HANDBOOK**

**WHEREAS**, the Wanaque Valley Regional Sewerage Authority (WVRSA) Board of Commissioners has adopted a Personnel Policies and Procedures Manual & Employee Handbook (Personnel Manual) outlining and specifying the rules and guidelines of employment with the WVRSA; and

**WHEREAS**, there is a need from time to time to revise the WVRSA Personnel Manual; and

**WHEREAS**, the WVRSA is a member of the Municipal Excess Liability Joint Insurance Fund (MEL); and

**WHEREAS**, the MEL, in a bulletin from Fund Attorney Fred Semrau dated September 11, 2018, has recommended Fund members modify their respective Personnel Policies to bring them into alignment with recent New Jersey Supreme Court decision regarding the New Jersey Open Public Meetings Act.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Commissioners of the WVRSA that it hereby repeals the current language in Section 5.2 of the WVRSA Personnel Policies and Procedures Manual and Employee Handbook and replace it with the following language:

Discussions by the governing body or any public body concerning appointment, termination, terms and conditions of employment, performance evaluation, promotion or discipline of any current or prospective officer or employee may be held in closed session. Ultimately, the guidance as to notification of employees and the right to have the discussion in executive or the open session should be discussed with and be based upon the guidance and advice of the legal counsel for the public entity and recent court decisions.

**BE IT FURTHER RESOLVED** that copies of the Revised Personnel Policies and Procedures Manual & Employee Handbook be distributed to all employees of the WVRSA and to the NJ Utilities Authority Joint Insurance Fund and posted on the Authority’s website.

Adopted this 26<sup>th</sup> day of September 2018  
and certified to be a true copy of the original

*Elizabeth Parrinello*

Elizabeth Parrinello, Recording Secretary

Commissioner	Motion	Second	Ayes	Nays	Abstain	Absent
Levine	X		X			
Siesta						X
Taukus						X
Allen		X	X			
Moshman			X			
Covelli			X			

