

RESOLUTION RE: REVISING SECTION 4.8.5 OF THE WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY PERSONNEL POLICIES AND PROCEDURES MANUAL & EMPLOYEE HANDBOOK

WHEREAS, the Wanaque Valley Regional Sewerage Authority (WVRSA) Board of Commissioners has adopted a Personnel Policies and Procedures Manual & Employee Handbook (Personnel Manual) outlining and specifying the rules and guidelines of employment with the WVRSA; and

WHEREAS, there is a need from time to time to revise the WVRSA Personnel Manual; and

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the WVRSA that it hereby replaces Section 4.8.5 with the following language:

Full-time, non-probationary employees shall receive a \$1.00/hour increase in base salary for each NJDEP C-Class, Wastewater Collection System License he/she obtains. Said increase shall be effective upon the Authority's receipt of the appropriate NJDEP license certificate. Said increase may be granted for other work-related license(s) attained upon approval by the Commissioners. Employees serving in the position of Plant Attendant for at least one year shall be promoted to the position of Plant Operator 2 upon having been issued an S-1 Wastewater Treatment License and shall be placed in Salary Range 1 for Plant Operator 2. Employees serving in the position of Plant Operator 2 shall be promoted to the Position of Plant Operator 1 upon having been issued an S-2 Wastewater Treatment License and shall be placed in the same salary range (lateral move) in which they are currently serving. Employees serving in the position of Senior Operator 2 shall be promoted to the Position of Senior Operator 1 upon having been issued an S-4 Wastewater Treatment License and shall be placed in the same salary range (lateral move) in which they are currently serving.

Employees receiving the \$0.50/hour license increase prior to March 1 shall be granted an additional \$0.50/hour for each license bringing their total increase for each license to \$1.00/hour.

BE IT FURTHER RESOLVED that copies of the Revised Personnel Policies and Procedures Manual & Employee Handbook be distributed to all employees of the WVRSA and to the NJ Utilities Authority Joint Insurance Fund and posted on the Authority's website.

Adopted this 1st day of March 2017
and certified to be a true copy of the original

Elizabeth Parrinello
Elizabeth Parrinello, Recording Secretary

Commission	Motion	Second	Ayes	Nays	Abstain	Absent
Hadley						X
Levine		X	X			
Siesta			X			
Taukus			X			
Moshman	X		X			
Covelli			X			