

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

**INTERIM EXECUTIVE DIRECTOR'S REPORT**

**For the meeting of**

**March 27, 2019**

**BEAST 2 INSTALLATION**

The concrete pad has been poured. Installation is anticipated, weather permitting, in the next two weeks.

<p><b><i>DASHBOARD REPORTS</i></b></p>
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**SEPTAGE HAULERS (DB1 – DB29)**

Septage hauler revenue for declined for the fourth straight month – a drop of 16.3% from January and a drop of 48.2% as compared to February 2018. Overall year to date revenue is down \$70K (20%) as compared to the same period in 2018. At the current trajectory revenues will fall \$170K short of the FY 2019 budget target of \$825K. Revenue, year to date, for nearly all haulers (with the exception of a few smaller haulers) is down from FY 2018 levels.

**SLUDGE DISPOSAL (DB30)**

Sludge disposal volume in February dropped more than 20% from January and, despite high volumes in October is down more than 8% as compared to the same period in FY 2018 and down 8.4% as compared to a seven-year average. The sludge disposal indicator remains one of the few bright spots in the FY 2019 budget cycle

**PLANT FLOW(DB31)**

Average daily flow, while dropping in February remains above 1 MGD for the 7<sup>th</sup> straight month and at, or above, 1 MGD since December 2017. As a result, the New Jersey Department of Environmental Protection (NJDEP) has issued a Notice of Capacity Assurance Program Threshold Exceedance (required when average daily flows over a 12-month period exceed 95% of plant capacity) a copy of which is attached to this report. As a result, the Authority will need to produce a capacity analysis report for the NJDEP by no later than August 24. It is highly probably that almost all of the excess flow is caused by infiltration and inflow of storm water into the Borough's collection system. The DEP notice and an email explaining the situation (attached) was sent to the Borough on March 20.

***DASHBOARD REPORTS (continued)***

**ELECTRICITY COST (DB32 – DB35)**

Electric costs in February jumped to a record high \$52,000 bring the year to date costs to \$155K as compared to \$99K for the same period in FY 2018 and as compared to a seven-year average of \$89K for the comparable period. At the current rate of consumption, energy costs will exceed the FY 2019 budget by more than \$140K. Several anomalies in the billing point to a need to have a more in-depth analysis of billing and consumption. We are working with Boswell Engineering in an attempt to locate possible sources of the high use and to identify the appropriate representatives at Jersey Central Power & Light to review the Authority's billing for errors.

**BANK RECONCILIATION(DB36)**

The total cash balance at the end of February was down slightly from the year high mark in January bur remains higher than the February closeout in the prior three fiscal years.

**FY S&W(DB37-DB38)**

Through the first 12 payrolls of FY 2019 costs are running approximately \$20K over budget on an annualized basis. The figures continued to be skewed, however, by the annual sick time buyout paid in December and a single high overtime period in October of 2018. Budget tracking should level off as the Fiscal Year proceeds.

**OVERTIME & SHIFT DIFFERENTIAL(DB39-DB49)**

Overtime expenses through the first 12 payrolls of the fiscal year are running exactly on track to meet the \$60K budget for FY 2019. Shift differential costs for the year are tracking exactly to the \$45K budgeted for FY 2019.

**INTERIM ADMINISTRATOR**

A total of 105.5 hours have been worked through mid-March (median = 4 hours /week; \$380/week) and, at current levels, are projected to end the year at less than 50% of the \$50K budgeted.