

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
REGULAR MEETING
MARCH 26, 2014

REGULAR MEETING

MINUTES

The WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY conducted a Regular Meeting which commenced at 6:04 p.m., in the Wanaque Valley Regional Sewerage Authority Administration Building, Wanaque, New Jersey with Chairman, Robert Moshman presiding.

ANNOUNCEMENT

Mrs. Maas, Recording Secretary, read the following announcement. This is the Regular Meeting of the Wanaque Valley Regional Sewerage Authority. In accordance with the Open Public Meeting Law, notices of the meeting were furnished to the respective Municipal Clerks of Ringwood, Wanaque and West Milford; together with a request that an additional copy of the notice be placed in each Municipal Building. Notices were also sent to the following newspapers: the North Jersey Herald News, the Trends and the Record and placed on the WVRSA website. A copy of the notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

The Chairman led the Salute to the Flag.

ROLL CALL

Mrs. Maas, Recording Secretary took a Roll Call.

Commissioners present: Andrew Bolduc, Frank Covelli, Robert Hadley, Robert Moshman

Commission absent: Scott Heck

Also Present: William J. Bailey, Esq., Huntington Bailey LLP
James Kelly, P.E. Boswell Engineering
Gregory White, Executive Director
Margaret M. Maas, Recording Secretary

MINUTES 02-26-14 – Reorganization Meeting

02-26-14 – Regular Meeting

The Chairman asked if everyone had had an opportunity to review both sets of Minutes and if so did they have any comments or would someone like to make a motion to accept both sets of Minutes.

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MINUTES Cont.

MOTION Moved by Robert Hadley, 2nd by Andrew Bolduc to adopt a Resolution accepting and approving the Reorganization Meeting Minutes and the Regular Meeting Minutes of 02-26-14 as presented.

The Chairman asked for all those in favor to signify so by saying Aye.
Commissioners Bolduc, Covelli, Hadley and Moshman all stated Aye. Commissioner Heck was absent.

MOTION CARRIED

CORRESPONDENCE LIST

The Chairman stated that we have various correspondences in our meeting folders and that he would like to have them placed on file.

REVIEW OF CONSENT AGENDA

The Chairman stated that our Consent Agenda consists of Vouchers only tonight and that we will address that later this evening.

REPORTS

The Chairman asked for the Executive Director's Report.

Executive Director

Noise and Odor Control Report

Mr. White reported that there were no noise or odor complaints in the past month.

Gate for Access Road

Mr. White reported that the Gate work for the Access Road will commence next week – weather permitting. He stated that the gate company will have to come in and dig the post holes, which will be cemented in place and they will proceed to hang the gate. Again all of this is weather dependent.

Updates –

Flow – Due to the recent wet weather the flows are quite high.

Operations – All the plants both here and in Ringwood are running very well. The winter hours for the haulers are still effective thru March 31, 2014.

Septage Receipt – The Deliveries which had slowed down considerably due to the cold weather, are starting to pick up.

Revenue – Our Hauler Revenue is lower this year – again due to the harsh winter and the inability of the trucks to work in the inclement weather.

Mr. White reported that all odor control units were operating and the misters were used as necessary.

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REPORTS

Executive Director Cont.

New Revenue

Mr. White reported that it came to his attention that Two Bridges Sewerage Authority (TBSA) is no longer accepting liquid waste. The result of their decision is that we signed up two new customers – that would like to deliver waste here and Mr. White stated that he expects there will be more.

Mr. White stated that we must be cautious, about how many more customers we accept as there is a limit to the amount we can accept and also we have to be cautious we do not overtax the Aerators until we get the new ones installed – under the new project.

Mr. White reported that the Micro-Screen grid replacements, that were going to be added to the Project but pulled out, were received this week. Also the Polymer Feed Unit has been received but has not been installed.

Mr. White stated that as he mentioned at the last meeting – there is a voucher on tonight's Bill List addressed to himself. He stated that last month we needed to order a part and the vendor would only accept a credit card as payment; therefore, Mr. White had to use his own personal credit card and is submitting a voucher for reimbursement.

Mr. White stated that his report was complete.

The Chairman asked Mr. Kelly for the Engineering Report.

Engineering

Project No. S340780-04

Mr. Kelly reported that our application is in the system. He stated that we received an initial acknowledgement letter from the NJDEP-Bureau of Environmental and Engineering Reviews. Mr. Kelly stated that we are now awaiting the Technical Review Letter.

Mr. Kelly stated that the State has not come out with the list of accepted projects and their order of acceptance.

Mr. Kelly stated that he hopes to have a further report at the next meeting.

Mr. Kelly stated that his report was complete.

The Chairman asked Mr. Bailey for the Legal Report.

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REPORTS

Legal

Vehicle Use Policy

Mr. Bailey reported that he has reviewed the Vehicle Use Policy, as requested at the Reorganization Meeting, and find it to be acceptable. Mr. Bailey recommended that there be a Resolution Accepting the Vehicle Use Policy and that it be added to the Reorganization Meeting Minutes.

MOTION

Moved by Frank Covelli, 2nd by Robert Hadley to adopt a Resolution accepting the Vehicle Use Policy and adding it to the Minutes of the Reorganization Meeting. The Chairman asked for all those in favor to signify so by stating Aye. Commissioners Bolduc, Covelli, Hadley, and Moshman all stated Aye. Commissioner Heck was absent.

MOTION CARRIED

Personnel Committee Meeting

Mr. Bailey reported that he did not attend the Personnel Committee Meeting with the Employee Group Association, which was held earlier today, due to it being reported that their Attorney would not be there. Mr. Bailey stated that his report was complete.

OLD BUSINESS

The Chairman asked if there was anything to be addressed under Old Business. Upon receiving no response he stated that he would move on to New Business.

NEW BUSINESS

The Chairman asked if there was anything to be addressed under New Business. Upon receiving no response he stated that he would open the Public Portion of this meeting.

PUBLIC PORTION

The Chairman stated that as this is a Public Meeting he would like to ask if there was anyone in the audience that would like to address this Board. Upon hearing no response he asked for a motion to close the Public Portion.

MOTION

Moved by Frank Covelli, 2nd by Robert Hadley to adopt a Resolution to close the Public Portion of this meeting.

The Chairman asked for all those in favor to signify so by saying Aye. Commissioners Bolduc, Covelli, Hadley and Moshman all stated Aye.

MOTION CARRIED

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CONSENT AGENDA – Voucher 13443 – FY 2013 and Vouchers 13444 – 13500 FY 2014

The Chairman asked Commissioner Covelli if he has had sufficient time to review the Vouchers. Commissioner Covelli had a few vouchers that he had question on, which Mr. White gave an explanation for. Discussion ensued on those Vouchers.

Commissioner Covelli commented that we now have a new Master for our Voucher Request to be sent to anyone presenting a Bill to the Authority. Commissioner Covelli commented that it gives the Authority a better business-like presentation. Commissioner Covelli stated that he is satisfied with the Vouchers and informed the Chairman that the Checks can be released to the intended recipients and stated that he would move the Consent Agenda.

MOTION Moved by Frank Covelli, 2nd by Robert Hadley to adopt a Resolution accepting and approving the Consent Agenda as presented.

The Chairman asked for a Roll Call.

On Roll Call Commissioners Bolduc, Covelli, Hadley and Moshman all voted yes.

Commissioner Heck was absent.

MOTION CARRIED

The Chairman asked for a motion to adjourn this meeting.

MOTION Moved by Andrew Bolduc, 2nd by Frank Covelli to adopt a Resolution adjourning this Meeting.

The Chairman asked that all those in favor to signify so by stating Aye.

Commissioners Bolduc, Covelli, Hadley and Moshman all stated Aye.

Commissioner Heck was absent.

MOTION CARRIED

The meeting was adjourned at 6:17 p.m.

Minutes respectively submitted by,



Margaret M. Maas, Recording Secretary