

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY  
February 27, 2019  
Reorganization Meeting and Regular Meeting

ANNOUNCEMENT – 6:10pm

Chairman Covelli, read the following announcement:

This is the Regular meeting of the Wanaque Valley Regional Sewerage Authority, Wednesday, February 27, 2019, this meeting shall serve as both the Regular meeting and Re-organization meeting in accordance to the Open Public Meetings Act, Chapter 231, P.L. 1975 adequate notice as defined by Section 3D of Chapter 231, P.L. 1975, and has been posted on the WVRSA website. Copy of said notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

Chairman Covelli asked Mrs. Parrinello to lead the Authority in the Salute to the Flag.

Chairman Covelli stated that he will conduct the meeting as a sine die and then we will perform the re-organization meeting.

Chairman Covelli asked for a roll call.

ROLL CALL

Commissioners Present: Michael Levine, Matthew Conlon, Michael Siesta, Ted Taukus, Frank Covelli,

Also Present: John Eskilson – Interim Executive Director - WVRSA  
William Bailey, Esq. – Huntington Bailey, LLP  
Giselle Diaz, P.E. – Boswell Engineering  
Elizabeth Parrinello – Recording Secretary

Chairman Covelli stated that 1 – 5 on the agenda (which 1-3) have been completed, we will proceed in the following manner. Chairman Covelli stated we will ask if there is any old business, public comment, then proceed to adopt the minutes, we will then close that portion of the meeting. At the close, Chairman Covelli stated we would turn the meeting over to Mr. Eskilson who will start the process of the Reorganization meeting. Once a chairman is selected, Mr. Eskilson will turn over the Reorganization meeting to the newly appointed chairman.

CORRESPONDENCE LIST

Mr. Eskilson stated that the Authority received a letter from Holy Name Friary that they will be closing. The exact date of closure has yet to be determined, although, the facility would cease by the end of this spring. Mr. Eskilson stated that the Authority has a contract with them for operation and maintenance so we will be losing them as a revenue source.

Mr. Eskilson stated that the Authority received its Loss Control Report from NJUA-JIF, Mr. Eskilson stated it was a very positive report stating the Authority had no deficiencies and it was noted that the

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Authority had good safety management practices.

Mr. Eskilson stated that we received notice for Standard & Poor's that the Authority is going to receive an A+ rating for a bonding, which is good news.

REVIEW / APPROVAL OF MINUTES

January 27, 2019

Chairman Covelli stated that the Commissioners have copies of January 27, 2019 minutes in their files and asked if they all have had time to review them. All stated yes.

The following motion was made:

MOTION Moved by Mr. Matt Conlon, 2nd by Mr. Taukus to approve and accept the meeting minutes of January 27, 2019.

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Levine, Allen, Conlon, Taukus all stated Aye.  
Commissioner Siesta - Abstain  
Commissioner Covelli - Nay

MOTION CARRIED

OLD BUSINESS – Safety Award

Chairman Covelli stated that he was at a safety practice meeting for the NJ Utility Authority which the Authority won an award for nine (9) years of loss time accident free status. Chairman Covelli asked Mr. Eskilson to commend the staff on behalf the Commissioners and NJUA.

NEW BUSINESS - None

PUBLIC PORTION

Chairman Covelli asked if anyone wishes to address this Board – step up to the microphone and state your name and address for the records.

Ms. Joyce Hartman - Wanaque Reserve, Building 10, and Ms. Hartman stated that she and another resident of the Reserve have a concern regard the water build-up around one side of Building 10, stating it's the size of a small lake. Joyce introduced Paul from building 10, Paul asked if the Authority was doing anything different that might cause this. Joyce explained that they are concerned with the trees dying, which would cause the plant to be more visible come spring. (Discussed continued)

Mr. Eskilson explained that the area received heavy amounts of rain causing the water table to become high and the ground to become saturated.

Chairman Covelli asked if there was anyone else from the public that wisher to address the Board at this time. Seeing none, the following motion was made.

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Chairman Covelli asked for a motion to close the intro portion, the following motion was made.

MOTION Moved by Mr. Taukus, 2<sup>nd</sup> by Mr. Colon to close the public portion.

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners Levine, Allen. Conlon, Siesta, Taukus,  
Frank Covelli,

MOTION CARRIED

ADJOURNMENT

Motion was made to adjourn the meeting.

MOTION Moved by Mr. Matt Conlon, 2<sup>nd</sup> by Mr. Taukus to adjourn this portion of the meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners Levine, Siesta, Allen, Conlon, Taukus and Covelli all stated Aye

MOTION CARRIED

This portion of the meeting was adjourned at 6:27PM

Chairman Covelli stated that Mr. Eskilson should take over the Reorganization Meeting at this time for the nomination of a Chairman, and then turnover the meeting to the newly elected Chairman.

Mr. Eskilson read the following announcement.

This is the Reorganization meeting of the Wanaque Valley Regional Sewerage Authority, Wednesday, February 27, 2019, this meeting is in accordance to the Open Public Meetings Act, Chapter 231, P.L. 1975 adequate notice as defined by Section 3D of Chapter 231, P.L. 1975, and has been posted on the WVRSA website. Copy of said notice will be filed with the minutes of this meeting.

Mr. Eskilson asked for a roll call of the Reorganization Meeting.

ROLL CALL

Commissioners Present: Herb Allen, Michael Levine, Matthew Conlon, Michael Siesta,  
Ted Taukus, Frank Covelli,

Also Present: John Eskilson – Interim Executive Director - WVRSA  
William Bailey, Esq. – Huntington Bailey, LLP  
Giselle Diaz, P.E. – Boswell Engineering  
Elizabeth Parrinello – Recording Secretary

NOMINATION AND ELECTION OF OFFICERS

Chairman Appointment – Resolution #19-07 – see attached motion and resolution

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Chairman Covelli was reappointed, Mr. Eskilson turned the Reorganization meeting over the reappointed Chairman Covelli.

Vice-Chairman Appointment – Resolution #19-08 – Appointment of Mr. Taukus - see attached motion and resolution

Treasurer Appointment – Resolution #19-9 – Reappointed Mr. Levine - see attached motion and resolution

Secretary Appointment – Resolution #19-10 – Reappointed Mr. Siesta - see attached motion and resolution

Assistant Secretary Appointment – Resolution #19-11 – Appointment of Mr. Allen- see attached motion and resolution

The Board confirmed each nomination;

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners Levine, Siesta, Allen, Conlon, Taukus and Covelli all stated Aye

MOTION CARRIED

Chairman Covelli stated the Board will proceed to the Award of Professional service contracts, asking the board if they would like to vote individual or move as a group with Chairman Covelli reading each resolution. The Board agreed to move as one motion.

Chairman Covelli asked for a motion on moving Resolutions 19-12 thru 19-16 all at once.

MOTION Moved by Mr. Conlon, 2<sup>nd</sup> by Mr. Siesta  
Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners, Levine, Siesta, Conlon, Allen, Taukus and Covelli all stated Aye.

MOTION CARRIED

AWARD OF PROFESSIONAL SERVICE CONTRACTS

Contract for General Counsel Service – Resolution #19-12 – see attached motion and resolution  
Contract for Auditing Services – Resolution #19-13 – see attached motion and resolution  
Contract for Engineering Services – Resolution #19-14 – see attached motion and resolution  
Contract for Risk Management Consulting – Resolution #19-15 – see attached motion and resolution  
Contract for Bond Counsel Services – Resolution #19-16 – see attached motion and resolution

Chairman Covelli asked for a motion on Resolutions 19-12 thru 19-16

MOTION Moved by Mr. Conlon, 2<sup>nd</sup> by Mr. Siesta  
Chairman Covelli asked for all those in favor to signify so by stating Aye.

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Commissioners, Levine, Siesta, Conlon, Allen, Taukus and Covelli all stated Aye.

MOTION CARRIED

OTHER APPOINTMENTS

Chairman Covelli asked for a motion on moving Resolutions 19-17 thru 19-25 all at once.

MOTION Moved by Mr. Conlon, 2<sup>nd</sup> by Mr. Allen  
Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners, Levine, Siesta, Conlon, Allen, Taukus and Covelli all stated Aye.

MOTION CARRIED

Resolution #19-17

Authorizing Contract Civitas New Jersey., LLC for Interim Executive Director Services as Non-Fair and Open Contract – Resolution #19-17 -see attached motion and resolution

Resolution #19-18

Appointing John Eskilson of Civitas New Jersey, LLC as Interim Executive Director – Resolution #19-18 -see attached motion and resolution

NJUA-JIF Fund Commissioner and Alternate– Resolution #19-19 -see attached motion and resolution  
BMED Fund Commissioner and Alternate– Resolution #19-20 -see attached motion and resolution  
Liaison to the Borough of Wanaque – Resolution #19-21 -see attached motion and resolution  
Liaison to the Borough of Ringwood – Resolution #19-22 -see attached motion and resolution  
Liaison to the Township of West Milford – Resolution #19-23 -see attached motion and resolution  
Certifying Officer – Resolution #19-24 -see attached motion and resolution  
Open Public Records Act Custodian of Records–Resolution #19-25 -see attached motion & resolution

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners, Levine, Siesta, Conlon, Allen, Taukus and Covelli all stated Aye.

MOTION CARRIED

COMMITTEE APPOINTMENTS – By Chairman (Finance, Personnel, Insurance, Safety, Long Range Planning) Chairman Covelli reviewed all the committees and asked the Commissioners to review the committees they served on and requested that they let him know if you wish to serve on the same committees or any other committee. Chairman Covelli stated that we would revisit this at our next meeting.

Chairman Covelli requested that Mr. Eskilson give a brief explanation of each Resolution. Chairman Covelli also asked for a motion to move as one for Resolutions #19-26 – #19-35

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MISCELLANEOUS RESOLUTIONS – See attached motions and resolutions #19-26 - #19-35

Designation Official Depositories and Signatories – Resolution #19-26  
Designating Official Newspapers – Resolution #19-27  
Establishing Meeting Dates of the WVRSA Board of Commissioners- Resolution #19-28  
Adopting Miscellaneous Fees - Resolution #19-29  
Adopting Various Rates - Resolution #19-30 – PULLED / HELD FOR NEXT MONTH  
Authorizing the Issuance of Purchase Orders in Compliance with N.J.S.A.19:44A-20 et. Seq  
(Pay to Play Law) for Various Services - Resolution #19-31  
Adopting Defense and Indemnification Policy - Resolution #19-32  
Approving Vehicle Use Policy - Resolution #19-33  
Approving and Continuing Section 125 Plan - Resolution #19-34  
Establishing Policy Relative to Emergency Purchases - Resolution #19-35  
Chairman Covelli asked for a motion on Resolutions 18-28 thru 18-38 being moved as a group,

Chairman Covelli asked for a motion on Resolutions 19-26 thru 19-35 being moved as a group, with the removal of Resolutions 19-30

MOTION Moved by Mr. Conlon, 2<sup>nd</sup> by Mr. Taukus  
Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners, Levine, Siesta, Conlon, Allen, Taukus and Covelli all stated Aye.  
MOTION CARRIED

FINANCIAL

Adopting Cash Management Plan - Resolution #19-36  
Mr. Eskilson give an explanation of Resolution #19-36

Chairman Covelli asked for a motion on Resolutions 19-36

MOTION Moved by Mr. Conlon, 2<sup>nd</sup> by Mr. Siesta  
Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners, Levine, Siesta, Conlon, Allen, Taukus and Covelli all stated Aye.

MOTION CARRIED

PAYMENT OF BILLS

Chairman Covelli asked if any of Commissioners had any questions on vouchers, Mr. Levine stated all vouchers were in order.

**Resolution 19-37** - Accepting and Authorizing Payment of Bills Resolution #19-37

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MOTION Moved by Mr. Levine, 2nd by Mr. Conlon to approve and accept Resolution #19-37 in the amount of \$431,438.31.

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners, Levine, Siesta, Conlon, Allen, Taukus and Covelli all stated Aye

MOTION CARRIED

PUBLIC COMMENT

Chairman Covelli stated that seeing no one from the public Chairman Covelli asked for a motion to close the public portion, the following motion was made.

MOTION Moved by Mr. Taukus, 2<sup>nd</sup> by Mr. Siesta to close the public portion.

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners, Levine, Siesta, Conlon, Allen, Taukus and Covelli all stated Aye

MOTION CARRIED

Chairman Covelli stated that is now concludes the Reorganization portion of the February 27, 2019 meeting of the Wanaque Valley Regional Sewerage Authority.

Chairman Covelli stated we now will resume with Regular public portion of the February 27, 2019 meeting of the Wanaque Valley Regional Sewerage Authority.

Chairman Covelli stated that the meeting will move back to section six on the agenda which is Reports.

REPORTS

INTERIM EXECUTIVE DIRECTOR

Mr. Eskilson prepared a written report (copy attached), which was in the WVRSA meeting package for this meeting.

Mr. Eskilson was happy to report that "Beast 2" is on the premises, old the concrete is demolish and we are waiting for a pour. Once the concrete has cured, we will be ready to place the Beast on the foundation.

ENGINEERING REPORT

Ms. Diaz stated that the "Beast 2" was on site and Boswell is monitoring the "Beast 2" progress.

LEGAL REPORT

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Mr. Bailey of Huntington Bailey, LLP, stated that he had nothing to report. Mr. Bailey thanked the board for the reappointment of Counsel to the Authority.

Chairman Covelli asked Mr. Eskilson if there is a need for an Executive Session, Mr. Eskilson replied no.

ADJOURNMENT

Motion was made to adjourn the meeting.

MOTION Moved by Mr. Conlon 2nd by Mr. Taukus to adjourn this meeting

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners, Levine, Siesta, Conlon, Allen, Taukus and Covelli all stated Aye

MOTION CARRIED

The meeting was adjourned at 7:00PM

Minutes respectfully submitted by,

*Elizabeth Parrinello*

Elizabeth Parrinello, Recording Secretary

APPROVED 03-37-19 REGULAR MEETING

Commission	Motion	Second	Ayes	Nays	Abstain	Absent
Allen		X	X			
Conlon	X		X			
Levine			X			
Siesta			X			
Taukus			X			
Covelli						X