

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

Dec 6, 2023

Regular Public Meeting

CALLED TO ORDER BY CHAIRMAN COVELLI – 6:06 pm

Chairman Covelli, read the following announcement:

This is the Regular meeting of the Wanaque Valley Regional Sewerage Authority, Wednesday, December 6, 2023, is in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975, with all the notices required therein having been made and have been posted on the WVRSA website. A copy of said notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

Chairman Covelli called for a Salute to the Flag and asked Mr. Baily to led in the salute. Chairman Covelli asked for a roll call.

ROLL CALL

Commissioners Present – In-Person: Frank Covelli, Michael Levine,

Commissioners Present – Zoom: Michael Gerst, Herb Allen, Matthew Conlon

Commissioners Absent – Ted Taukus,

Also Present: Mr. John Eskilson – Business Consultant – Civitas of New Jersey, LLC (Zoom)
Michael Roder–Interim Executive Director/Licensed Operator–WVRSA–Chapman ES
Giselle Diaz – Boswell Engineering
Elizabeth Parrinello – Recording Secretary
Justin Leslie – Supervisor of Operations

CORRESPONDENCE:

1. From NJDEP – Notice of Violation
2. From NJDEP - Lab Audit Report
3. From NJDEP – Response to WVRSA Corrective Plan

Mr. Roeder reviewed each of the correspondences with the Board explaining each, answering any of the Board questions.

REVIEW / APPROVAL OF MINUTES

Regular Meeting Minutes – October 25, 2023

Chairman Covelli asked the Commissioners if they have reviewed the October 25, 2023 meeting minutes. All stated yes. Chairman Covelli asked for a motion, Mr. Levine said no, Chairman Covelli asked Mr. Levine why, Mr. Levine stated there needs to be a few corrections.

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Chairman Covelli stated let us introduce them first, the following motion was made:

MOTION Moved by Mr. Gerst, 2nd by Mr. Levine to approve and accept the Regular meeting minutes of October 25, 2023 with said corrections.

Chairman Covelli asked all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, Levine, all stated Aye.

Chairman Covelli stated he would like the record to show he is not eligible vote on the October 25, 2023 he was not in attendance.

MOTION CARRIED

Chairman Covelli called for the professional's reports.

REPORTS

Mr. Roeder stated that the Board receives the Interim Executive Director/Dashboard Reports prior to the meeting for review, Mr. Roeder asked the Board if any Commissioner had questions, stating he will briefly go over the dashboard report.

Mr. Roeder stated we have just started FY24, reporting payroll is underbudget for now, electric costs are down, Mr. Roeder stated that something is wrong with the billing and expects to be hit with a correction bill. (Discussion ensued)

Mr. Roeder touch on the below:

Sludge disposal – slightly higher than the same time last year due to due to operational issues.

Daily Flow – slightly higher than last month due to the rain, but

Septage Revenue –not has high as the same time last year, but still over what by approximately 50K.

Mr. Roeder reported Chapman ES are running over budget due to the billing cycles. Mr. Roeder stated that it will be range in the next couple of months.

Mr. Roeder reported on cash flow stating, it is a bit of a challenge, waiting for the Borough of Wanaque to pay us. Ms. Parrinello is in contact with the finance department stating they will have a check withing the next couple of weeks.

Chairman Covelli asked Mr. Roeder if there was anything he wanted to bring attention to on the operations side. Mr. Roeder referred to Mr. Leslie for the operations report.

Mr. Leslie stated that the maintenance team continues to work well together and complete all jobs given to them.

Mr. Leslie stated that all employees completed the Fire Prevention Training, a lot of information was given during training and all the guys learned something new.

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Mr. Roeder and Mr. Leslie both explained what is happening with the piping from the aeration tanks.
(Discussion continued)

Work Anticipated Through January Meeting

- Remove old aeration piping from aeration tanks
- New AEDs being purchased/installed at each end of the facility
- Winter/cold weather preparation underway around the facility.
- Prepare report to DEP regarding capital program for incorporation into ammonia compliance resolution.

Chairman Covelli asked the Board if they had any questions, seeing and hearing none, Chairman Covelli stated we will move to the Engineering report.

Ms. Diaz reported that the assessment of the Union Court Pump Station is complete, and we will be meeting with the Borough of Wanaque on 12/08/23 to discuss the assessment.

Ms. Diaz said regarding the Capital Improve Project we just addressed the environmental comments, and have a status meeting set up for the being of January.

Chairman Covelli asked the Board if they had any questions for Ms. Diaz, seeing and hearing none, - Chairman Covelli we will move to the Legal report.

Mr. Bailey reported that he gave the Anti-Harassment training to all the employees, which was well received. Also, on tonight's agenda is Resolution #23-78, Authorizing a Shared Service Agreement for the use of a Jet-Vac truck. There will be a meeting with the Borough regarding the Resolution, if all agree with the terms of the agreement, we should be good to go. (Discussion continued)

Chairman Covelli stated that this concludes the report portion of the meeting, and we will move to the Resolution portion. Chairman Covelli asked the Board if they would like to take Resolution #23-77 and Resolution #23-78 in a batch. Commissioners agreed to move in one motion.

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Resolution #23-77 – Appointing a Public Agency Compliance Officer for 2024

Resolution #23-78 – Authorizing a Shared Services Agreement for the use of a Jet-Vac truck.

MOTION Moved by Mr. Levine, 2nd by Mr. Gerst, Resolution #23-77 and 23-78

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Conlon, Gerst, Levine, Covell all stated Aye

MOTION CARRIED

Resolution 23-79- Accepting and Authorizing Payment of Bills Resolution #23-79

Mr. Levine stated he reviewed the purchase orders, bills, and the checks everything was in order.

MOTION Moved by Mr. Levine, 2nd by Mr. Allen to approve and accept Resolution #23-79 in the amount of \$ \$365,246.89.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Conlon, Gerst, Levine, Covell all stated Aye

MOTION CARRIED

OLD BUSINESS

Vice-Chairman Conlon asked the Chairman if there was an update on the By-Law Agreement from the Borough of Wanaque, Chairman Covelli explained that the action required for this must be done by ordinance. Chairman Covelli also stated that, and ordinance cannot be introduced in December and must be introduced in January for the for coming year.

Chairman Covelli stated that he was informed that the Agreement will be introduce in January.

NEW BUSINESS - None

PUBLIC COMMENT

Chairman Covelli stated, seeing no one from the public asked for a motion to close the public portion, the following motion was made.

MOTION Moved by Mr. Taukus, 2nd by Mr. Levine to close the public portion.

Vice-Chairman Conlon asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Conlon, Gerst, Levine, Taukus all stated Aye

ADJOURNMENT

Motion was made to adjourn the meeting.

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MOTION Moved by Mr. Conlon, 2nd by Mr. Levine to adjourn the meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Conlon, Gerst, Levine, and Covelli all stated Aye

MOTION CARRIED

The meeting was adjourned at 6:29 PM

Minutes respectfully submitted by,

Elizabeth Parrinello

Elizabeth Parrinello, Recording Secretary

MOTION WAS MADE at the 01/24/24 Public Meeting

Commissioner	Motion	Second	Ayes	Nays	Abstain	Absent
Allen						
Conlon						
Gerst						
Levine						
Taukus						
Covelli						