

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
SEPTEMBER 28, 2016
Regular Public Meeting

The Wanaque Valley Regional Sewerage Authority conducted a Regular Meeting which commenced at 6.07 P.M. in the Wanaque Valley Regional Sewerage Authority Administration Building, 101 Warren Hagstrom Blvd., Wanaque, New Jersey with Chairman Frank Covelli, presiding.

ANNOUNCEMENT – 6:03pm

Chairman Frank Covelli, read the following announcement:

Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 adequate notice as defined by Section 3D of Chapter 231, P.L. 1975, has been made to the respective Municipal Clerks of the Borough of Ringwood, the Borough of Wanaque and the Township of West Milford together with a request that a copy of said notice be placed on the official bulletin board at the respective municipal buildings. Notice has also been made to the Record and North Jersey Media.com and posted on the bulletin board located at the Wanaque Valley Regional Sewerage Authority's Administrative Offices located at 101 Warren Hagstrom Blvd., Wanaque, NJ and has been posted on the WVRSA website. Copy of said notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

Chairman Covelli led the Salute to the Flag.

ROLL CALL

Commissioners Present: Robert Hadley, Sr., Michael Levine, Michael Siesta, Ted Taukus, Frank Covelli,

Commissioners Absent: Robert Moshman-arrived 6:05pm

Also Present: William Bailey, Esq. – Huntington Bailey, LLP
Giselle Diaz, P.E. – Boswell Engineering
Gregory White – Superintendent of Operations
John Eskilson – Interim Executive Director
Elizabeth Parrinello – Recording Secretary

CORRESPONDENCE LIST'S

REVIEW / APPROVAL OF MINUTES

Regular Meeting Minutes of August 24, 2016

Chairman Covelli stated that the Commissioners have a copy of the August 24, 2016; Regular Meeting minutes in their files and asked if they all have had time to review them. All stated yes. The following motion was made:

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
SEPTEMBER 28, 2016
Regular Public Meeting

MOTION Moved by Mr. Levine, 2nd by Mr. Siesta to approve and accept the Regular Meeting Minutes of August 24, 2016, as presented.
Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Hadley, Levine, Siesta, Taukus, and Covelli all stated Aye.
Absent: Moshman

MOTION CARRIED

PUBLIC PORTION

Chairman Covelli stated that anyone wishing to address this Board – step up to the microphone and state your name and address for the records. Seeing none, the following motion was made.

MOTION Moved by Mr. Taukus, 2nd by Mr. Siesta to close the public portion.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Hadley, Levine, Siesta, Taukus, and Covelli all stated Aye
Absent: Moshman

MOTION CARRIED

Mr. Moshman arrived at this time (6:05pm)

REPORTS

INTERIM EXECUTIVE DIRECTOR

Mr. Eskilson prepared a written report (copy attached), which was in the WVRSA meeting package for this meeting. Mr. Eskilson stated he would like to focus on the supplemental financing and that the Authority has closed on the interim supplemental funding in the amount of \$1,360,524.00, Mr. Eskilson went to explain the line items and that we are waiting for clarification and confirmation that the planning and design portion can be used in other areas. Discussion continued. Mr. Eskilson state he would report to the Board once he has that information.

Mr. Eskilson explained that the dashboard report is tracking about the same as the last few months. Mr. Eskilson stated that with the final payroll for Fiscal Year16 in, overtime hours and pay are lower by 16% from Fiscal Year 15. Mr. Eskilson stated that he will continue to track and monitor the overtime hours.

Mr. Eskilson said lastly he would like to give a brief explanation on FY17 budget, just in the logistics of it, you have a detail analysis of each revenue line and each appropriation line. Each revenue line comes with a comparison of last year's revenues and comparison of a year (5) year tracking of revenues in different categories: on the appropriation side you have the proposed appropriation for FY17, you can see a comparison dollar wise and percent (%) wise in comparison to last year and a comparison to the five (5) years prior appropriations by categories, for each appropriation category there is a detail accounting that was spent.

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
SEPTEMBER 28, 2016
Regular Public Meeting

Chairman Covelli stated we wanted the Board to know that the finance committee met at 5pm prior to the public meeting. Chairman Covelli stated that Mr. Eskilson went through the proposed budget. Chairman Covelli asked for Mr. Siesta to give a summary of that meeting. Mr. Siesta reported on the meeting. Mr. Siesta stated that overall budget for Fiscal Year 17 increased by 0.15%.

Chairman Covelli referred back to Mr. Eskilson in conjunction with electric consumption, Mr. Eskilson state that the consumption is leveling off. (Discussion continued) at the end of the discussion Mr. Eskilson stated he would contact J.C.P. & L. to see about having the meter checked.

Chairman Covelli referred back to Mr. Eskilson regarding the budget, Mr. Eskilson continued by answering questions from the Board. Mr. Moshman wanted to know if we were on the path of correction, stating that his long standing complaint with past budgets is that we over estimated our revenue and under estimated our expenses. Mr. Eskilson stated that he cut the estimated revenue to a more realistic number, more accorded in line of what the last 5 years have been. Mr. Eskilson said on the appropriation side, he reviewed the line items and state that he did a study of the last five years and adjusted the appropriations accordingly to a more accurate number. Mr. Eskilson went on to say that the asset management plan was unable to be completed this fiscal year budget which will be the Authority's road map and which will establishment what the Authority's real need is, for the next 5 to 10 years. Discussion continued. Mr. Moshman stated at the end of the discussion he wanted to protect the rate payers of Wanaque and he doesn't think we are doing them right by having a budget this razor thin. Chairman Covelli stated that going forward that we now have a good foundation for the future.

Chairman Covelli asked for the Superintendent of Operations report.

SUPERINTENDENT OF OPERATIONS

Mr. White stated that we are in drought conditions which provide the plant with flows that are at base line levels and very little infiltration. Mr. White went on to said the plant is running extremely well, effluent is crystal clear, same can be said for James Drive Treatment Plant and Robert Erskine School. Mr. White gave a brief construction update. All the new equipment installed is up and running with only minor incidents..

Mr. White state that we had an emergency at Haskell Pump Station last week, a valve that was scheduled to be replaced started to leak, the leak accelerated and started to flood the dry well. We needed to get it pumped out. Once that was done we had the valve immediately replaced.

Chairman Covelli asked if this was part of the construction project, Mr. White replied, it is part of a change order.

Mr. White stated he would give additional information about the construction project with Giselle Diaz of Boswell Engineering.

Chairman Covelli asked for the Auditor's report

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
SEPTEMBER 28, 2016
Regular Public Meeting

AUDIT REPORT - none

Chairman Covelli asked for the Engineering report.

ENGINEERING REPORT

Ms. Diaz stated that the majority of the equipment has been installed and running very well; they are continuing with electrical work on the motor control center and scada work. Ms. Diaz stated they tested the new generator and that everything went as planned. The contractor is continuing to work on parts of the change order.

LEGAL REPORT

Mr. Bailey of Huntington Bailey, LLP, stated he had nothing to report.

Chairman Covelli stated next on the agenda are the resolutions.

Chairman Covelli asked Mr. Eskilson to give an explanation on Resolution 16-76 authorizing advertising the Sludge Hauling bid which will end December 31, 2016. Mr. Eskilson stated that he would like to start the process so there is ample time to advertise, review both by the Board and legal counsel and have it ready to be discussed at the December public meeting.

Chairman Covelli stated the second resolution is 16-77 authorizing renewal in the NJ Utilities Authority Joint Insurance Fund. Mr. Eskilson stated he recommends rejoining NJUA-JIF.

Chairman Covelli stated the third resolution is 16-78 authorizing renewal of membership in to the Morris County Cooperative Pricing Council (MCCOP), Mr. Eskilson again recommended rejoining the MCCOP which the Authority has utilized and would continue to benefit from.

Chairman Covelli stated resolution 16-79 authorizing Coppola Change Order #5, Mr. Eskilson went through the items listed, Chairman Covelli asked Mr. Eskilson about the yard hydrant replacement, asking could we look into Ringwood or Wanaque DPW doing the work instead of the contractor. Discussed continued regard the yard hydrant.

Chairman Covelli asked for a motion on Resolution 16-76.

MOTION Moved by Mr. Levine, 2nd by Mr. Moshman moving Resolution 16-76

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners Hadley, Levine, Siesta, Taukus, Moshman and Covelli all stated Aye.

MOTION CARRIED

Chairman Covelli asked for a motion on Resolution 16-77.

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
SEPTEMBER 28, 2016
Regular Public Meeting

MOTION Moved by Mr. Hadley, 2nd by Mr. Taukus moving Resolution 16-77

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners Hadley, Levine, Siesta, Taukus, Moshman and Covelli all stated Aye.

MOTION CARRIED

Chairman Covelli asked for a motion on Resolution 16-78.

MOTION Moved by Mr. Hadley, 2nd by Mr. Levine moving Resolution 16-78

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners Hadley, Levine, Siesta, Taukus, Moshman and Covelli all stated Aye.

MOTION CARRIED

Chairman Covelli asked for a motion on Resolution 16-79.

MOTION Moved by Mr. Levine, 2nd by Mr. Taukus moving Resolution 16-79

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners Hadley, Levine, Siesta, Taukus, Moshman and Covelli all stated Aye.

MOTION CARRIED

PAYMENT OF BILLS

Chairman Covelli asked if any of Commissioners had any questions on vouchers.

Resolution 16-80 - Accepting and Authorizing Payment of Bills Resolution #16-80

MOTION Moved by Mr. Moshman, 2nd by Mr. Hadley to approve and accept Resolution #16-80

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners Hadley, Levine, Taukus, Siesta, Moshman and Covelli all stated Aye.

MOTION CARRIED

NEW BUSINESS

Introduction of WVRSA Fiscal Year 2017 Budget was presented and discussed, Chairman Covelli asked if any of Commissioners had any questions.

Chairman Covelli asked for a motion on Resolution 16-81.

MOTION Moved by Mr. Hadley, 2nd by Mr. Siesta moving Resolution 16-81

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners Hadley, Levine, Siesta, Taukus, Moshman and Covelli all stated Aye

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
SEPTEMBER 28, 2016
Regular Public Meeting

OLD BUSINESS - None

PUBLIC COMMENT

Chairman Covelli stated that anyone wishing to address this Board – step up to the microphone and state your name and address for the records.

Mr. Jankner - Wanaque Reserve, Building 10, stated that there have been some odor complaints, stating that the odor seems to be around mid-evening hours, he wanting to know what could be causing it. Mr. White stated he investigated and couldn't find any particular cause but would continue to research. Mr. Jankner wanted to thank the Authority for their time.

Motion was made to close the public comment portion.

MOTION Moved by Mr. Siesta, 2nd by Mr. Moshman to close the public portion.
Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners Hadley, Levine, Taukus, Siesta, Moshman and Covelli all stated Aye.

MOTION CARRIED

ADJOURNMENT

Motion was made to adjourn the meeting.

MOTION Moved by Ted Taukus, 2nd by Mr. Levine to adjourn this meeting

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners Hadley, Levine, Taukus, Siesta, Moshman and Covelli all stated Aye

MOTION CARRIED

The meeting was adjourned at 7:25PM

Minutes respectfully submitted by,

Elizabeth Parrinello

Elizabeth Parrinello, Recording Secretary