

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

August 26, 2020

Regular Public Meeting

VIA – Video Conference – Zoom

ANNOUNCEMENT – 6:04 pm

Chairman Covelli, read the following announcement:

Chairman Covelli stated per the New Jersey Governor's office regarding pandemic order's that this meeting is being held via video conference thru Zoom, in which all information was provided to the public for those who wanted to attend Wanaque Valley Regional Sewerage Authority, Wednesday, May 27, 2020, public meeting, via Zoom, pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 adequate notice as defined by Section 3D of Chapter 231, P.L. 1975, and has been posted on the WVRSA website. Copy of said notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

Chairman Covelli asked everyone to stand for the flag salute and asked Mr. Eskilson to led the Pledge of Allegiance.

Chairman Covelli asked for a roll call.

ROLL CALL

Commissioners Present: Matthew Conlon, Michael Gerst, Michael Levine, Frank Covelli,

Commissioner Absent: Ted Taukus, Herb Allen

Also Present: John Eskilson – Interim Executive Director – WVRSA
Steve Wilson – Superintendent of Operations
Elizabeth Parrinello – Recording Secretary
Giselle Diaz, P.E. – Boswell Engineering
Michael Roeder – Chapman Environmental Services
Robert McNinch – Wielkotz & Company

REVIEW / APPROVAL OF MINUTES

July 22, 2020 – Regular Meeting Minutes

Chairman Covelli stated that the Commissioners were emailed copies of the July 22, 2020, minutes for tonight's meeting and asked if they all have had time to review them. Chairman Covelli asked for a motion.

The following motion was made:

MOTION Moved by Mr. Conlon, 2nd by Mr. Levine to approve and accept the meeting minutes of July 22, 2020 Regular Minutes, Chairman Covelli asked if there were any discussion, additions, deletions on the minutes of July 22, 2020, seeing and hearing none Chairman Covelli asked for all those in favor is signify so by stating Aye.

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Commissioners: Conlon, Gerst, Levine and Covelli all stated Aye.
Commissioner – Allen, Taukus Absent

MOTION CARRIED

CORRESPONDENCE:

Chairman Covelli asked Mr. Eskilson if there were any correspondence, Mr. Eskilson replied that there were no correspondences.

REPORTS

INTERIM EXECUTIVE DIRECTOR REPORT– Copy attached

Mr. Eskilson prepared a written report which was emailed to Commissioners and Professionals for this evenings meeting.

Mr. Eskilson gave a update on Valley Bank, O & M account, Mr. Eskilson explained, that there had been fraudulent activity on the account, Mr. Eskilson stated that he was working with the bank and Wanaque Police Department regarding this matter. Mr. Eskilson reported, that all money has been returned and deposited into a new account and that the Authority is now using a “positive pay” system, which will ensure no unauthorized payment will be made.

Mr. Eskilson explained that his report for this meeting will focus on the introduction of the Authority’s Fiscal Year 2021 budget. Mr. Eskilson stated that the Fiscal Year 2021 Budget was emailed to the Commissioners and Professionals, along with being posted on the Authority’s website for the public viewing.

Mr. Eskilson gave a brief review of the dashboard reports, Mr. Eskilson reported that if the septage hauling revenue continues we are projecting year end revenues of more than \$875k, more than \$125K anticipated in the FY2020 budget.

Mr. Eskilson presented a Budget highlight report, via Zoom.

Mr. Eskilson explained each of the following for the Fiscal Year 2021 budget:

- A. Revenue
- B. Appropriations – Operating
- C. Debt Principal and Non-Operating
- D. Salaries and Fringe Benefits

(Discussion continued)

Chairman Covelli asked the Board if they had any question for Mr. Eskilson, Chairman Covelli thanked Mr. Eskilson for his presentation.

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ENGINEERING REPORT

Ms. Diaz reported, that the contractor was out to look at the tertiary building, he isolated two areas which were causing the surface water. Ms. Diaz explained the leak was in the influent trough to the microscreen feed.

Ms. Diaz reported now that the dissolved oxygen levels have improved, the repair of the temporary aeration units be put on hold. Ms. Diaz stated that we will move onto bigger projects that need to be done within the next two years. Ms. Diaz stated that the following items are what they are looking at in the near future.

1. Micoscreen – need to be replaced replacing them with new technology.
2. Grit Building – system needs to be replaced
3. Sludge Building
4. Pumps
5. Blowers
6. Roof
7. Stairs
8. Clarifier

Ms. Diaz stated that we are looking to upgrade the Scada system that is to try to minimize the need of manning 24 hours around the clock.

Both, Ms. Diaz and Mr. Roeder explained that a comprehensive study of the whole system should be done. A comprehensive study of the whole system should be done to fully understand what each improvement will due to all areas of the plant.
(Discussion continued)

LICENSED OPERATOR/CHAPMAN ENVIRONMENTAL SERVICES-Chapman Environmental Svcs

Mr. Roeder touched on the Asset Management Study and agreed with Ms. Diaz, stating we will be moving forward with the comprehensive study for the entire system. The study will break down all components of the entire system so we have an in-depth picture of the entire system.

SUPERINTENDENT OF OPERATIONS

Mr. Wilson reported to the Board that the post aerator #2 was down and he called Nebiker Electric Inc., to troubleshoot the problem and found the motor was bad, a new one was ordered and we are waiting for the new motor to come in. Mr. Wilson also stated that a belt broke on microscreen #1, the belt was removed, a new belt and wheel assemble were ordered and installed.

Mr. Wilson reported to the Board that the plant was closed August 19 – 21, 2020, due to a clog. All

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American Sewer Service was called, they jetted and cleaned the collection return flow to the head of the plant. Mr. Wilson said that we were able to reopen on August 21, 2020.

AUDITOR

Mr. McNinch stated Mr. Cuva could not be here tonight and asked that stand in for him. Mr. McNinch thanked Mr. Eskilson for a great presentation of the FY2021 budget and didn't have any questions for him on the budget.

LEGAL REPORT

Mr. Bailey of Huntington Bailey, LLP, stated that he had nothing to report

Chairman Covelli stated that this concludes the report section of this meeting and now we will move to the resolution portion of the meeting. Chairman Covelli asked Mr. Eskilson for a brief explanation of the resolutions. Chairman Covelli asked Board if they would like to move the two resolutions together, the Board agreed to move the two resolution as a group.

Resolution 20-56 – Authorizing Late Filing of the WVRSA FY21 Budget

MOTION Moved by Mr. Conlon, 2nd by Mr. Levine - Authorizing Late Filing of the Wanaque Valley Regional Sewerage Authority FY21 Budget

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Conlon, Gerst, Levine, and Covelli all stated Aye
Commissioners Absent: Allen, Taukus

MOTION CARRIED

Resolution 20-57 – Authorizing Introduction of the Fiscal Year 2021 Budget

MOTION Moved by Mr. Conlon, 2nd by Mr. Levine. - Authorizing Introduction of the Fiscal Year 2021 Budget

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Conlon, Gerst, Levine, and Covelli all stated Aye
Commissioners Absent: Allen, Taukus

MOTION CARRIED

PAYMENT OF BILLS

Chairman Covelli asked if any of Commissioners had any questions on vouchers, Mr. Levine stated that he didn't receive a check list, Mr. Eskilson explained that we are waiting for the new account to be up and running along with having the "positive pay" in place. Ms. Parrinello stated that the check list will be the same as the Purchase Order list, and once the checks are cut, she would email the list to Mr. Levine.

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Resolution 20-58 - Accepting and Authorizing Payment of Bills Resolution #20-58

MOTION Moved by Mr. Levine, 2nd by Mr. Conlon to approve and accept Resolution #20-58 in the amount of \$ 261,199.02.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners, Conlon, Gerst, Levine, and Covelli all stated Aye
Commissioner – Allen, Taukus Absent

MOTION CARRIED

OLD BUSINESS - None

NEW BUSINESS

PUBLIC COMMENT – No one from the public joined the video conference meeting.

Motion was made to close the public portion.

MOTION Moved by Mr. Conlon, 2nd by Mr. Levine to close public portion of the meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners - Conlon, Gerst, Levine, and Covelli all stated Aye
Commissioner – Allen, Taukus Absent

MOTION CARRIED

ADJOURNMENT

Motion was made to adjourn the meeting.

MOTION Moved by Mr. Conlon, 2nd by Mr. Levine to adjourn the meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners - Conlon, Gerst, Levine, and Covelli all stated Aye
Commissioner – Allen, Taukus Absent

MOTION CARRIED

The meeting was adjourned at 7:05PM

Minutes respectfully submitted by,

Elizabeth Parrinello
Elizabeth Parrinello, Recording Secretary

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MOTION WAS MADE at the 09/23/2020 Public Meeting

Commissioner	Motion	Second	Ayes	Nays	Abstain	Absent
Allen			X			
Conlon	X		X			
Gerst			X			
Levine		X	X			
Taukus						X
Covelli			X			