

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

August 24, 2022

Regular Public Meeting

CALLED TO ORDER BY CHAIRMAN COVELLI – 6:25 pm

Chairman Covelli, read the following announcement:

This is the Regular meeting of the Wanaque Valley Regional Sewerage Authority, Wednesday, March 23, 2022, is in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975, with all the notices required therein having been made and has been posted on the WVRSA website. Copy of said notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

Chairman Covelli asked Ms. Parrinello to led the Authority in the Salute to the Flag.

Chairman Covelli asked for a roll call.

ROLL CALL

Commissioners Present – In-Person: Michael Levine, Frank Covelli

Commissioner Present via Zoom: Matthew Conlon, Michael Gerst, Ted Taukus,

Commissioner Absent: Herb Allen

Also Present: Michael Roder–Interim Executive Director/Licensed Operator–WVRSA–Chapman ES  
William Bailey, Esq. – Huntington Bailey, LLP  
Giselle Diaz – Boswell Engineering  
Elizabeth Parrinello – Recording Secretary  
Kevin Gormley – WVRSA Shift Supervisor

CORRESPONDENCE:

Mr. Roeder reported we received a letter from Hawkins Delafield & Wood, LLP Bond Counsel regarding NJIB short term loan for planning and design, closing should be September 1, which will allow the Authority to start drawing funds. (Discussion continued)

Once the Authority closes, we will be able to start submitting the cost associated with the project planning and design cost, which have been paid out of operating money and be reimburse back into the Revolving Account.

REVIEW / APPROVAL OF MINUTES

July 27, 2022 – Regular minutes

Chairman Covelli stated that the Commissioners have copies of the Regular July 27, 2022 minutes in their files and asked if they all have had time to review them. All stated yes.

The following motion was made:

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**MOTION** Moved by Mr. Taukus, 2nd by Mr. Conlon to approve and accept the meeting minutes of the Regular July 27, 2022.

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Conlon, Gerst, Levine, Taukus, and Covelli all stated Aye  
Commissioner Absent: Allen

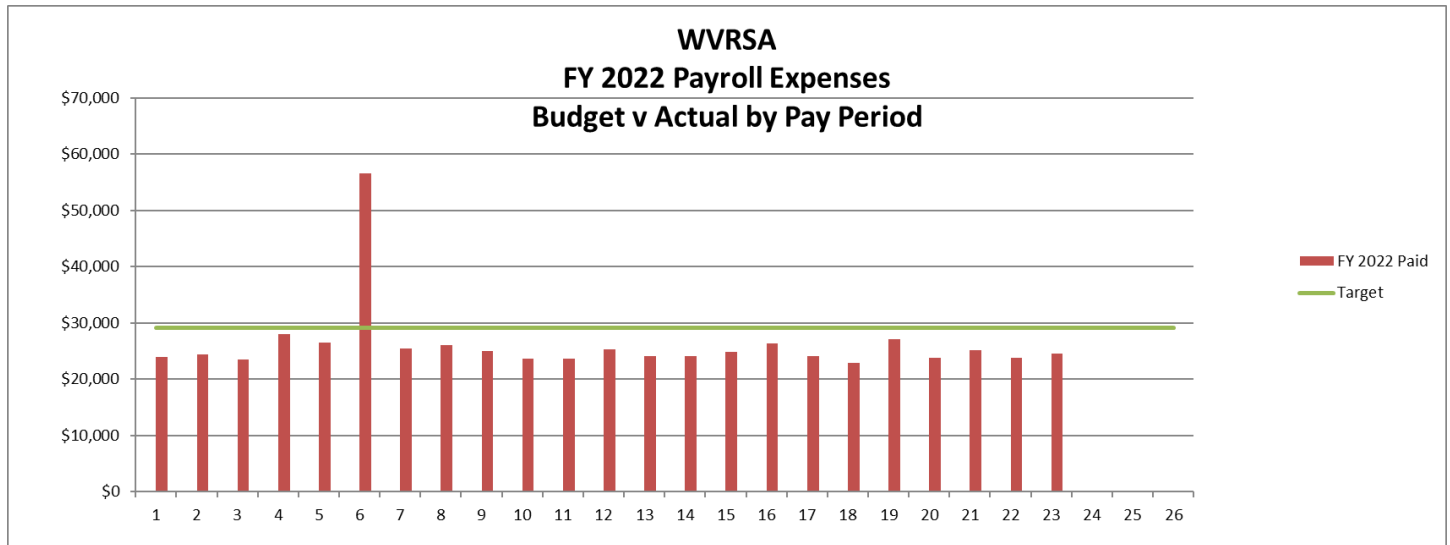
**MOTION CARRIED**

**REPORTS**

**INTERIM EXECUTIVE DIRECTOR / LICENSED OPERATOR REPORT**

Mr. Roeder reported payroll is continuing to run under budget. Projection is 81K under budget. (See below charts)

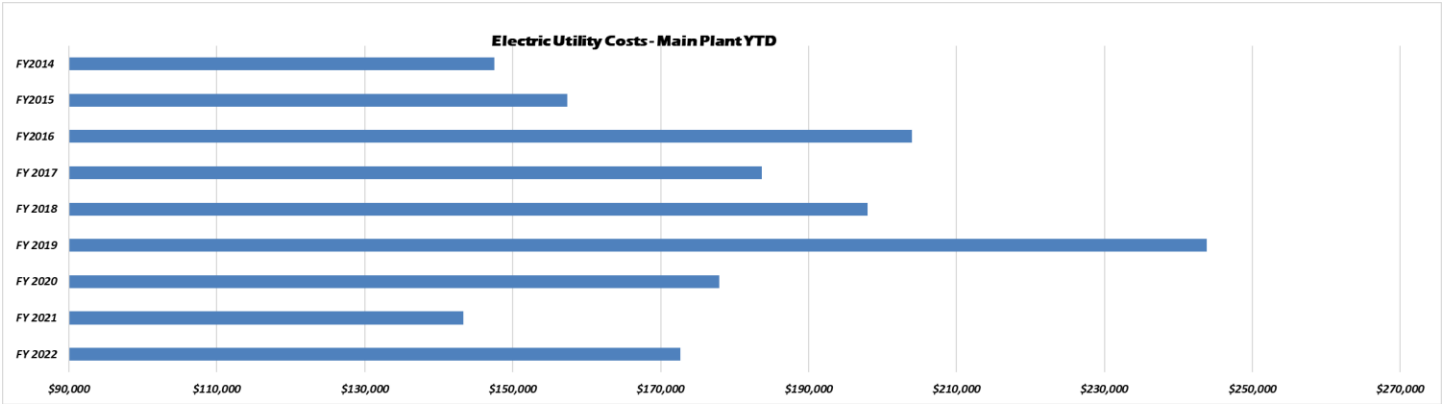
Mr. Roeder also reported that Chapman ES is right on budget.



Budget	\$ 757,440.00		
Average (median) Payroll			\$ 24,616.61
Payrolls remaining			3
Projected Payroll Cost for Balance of Year Based on Average			\$ 676,792.91
<b>Delta Projected Year End vs Actual Budget</b>			<b>\$ (80,647.09)</b>
%			-10.6%

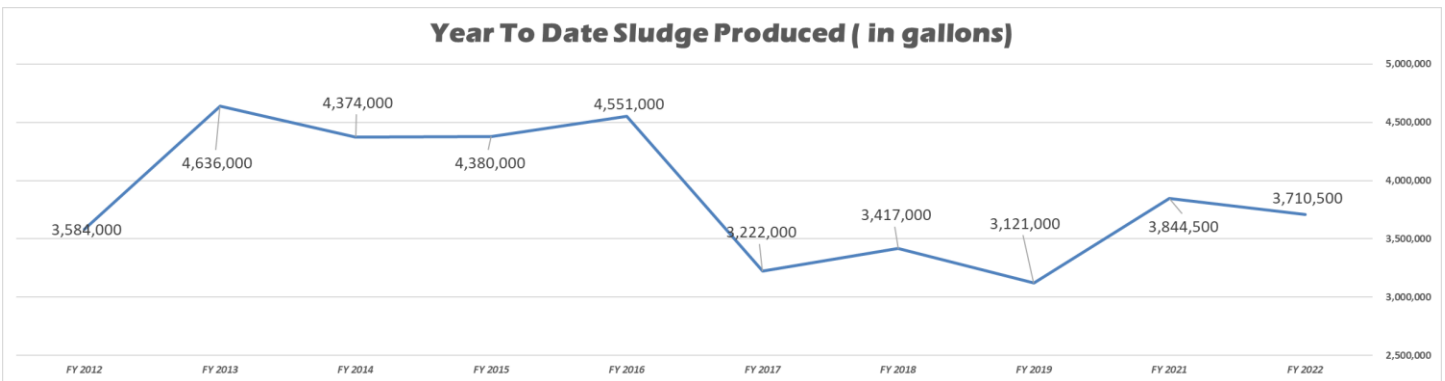
Mr. Roeder reported that the electric utility cost is on track and will come in under budget.

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<b>TOTAL YTD Main Plant + HPS</b>	<b>\$ 188,789.46</b>
<b>YTD AVG</b>	<b>\$ 18,878.95</b>
<b>YR END PROJECTION</b>	<b>\$ 226,547.35</b>
<b>FY 2022 BUDGET</b>	<b>\$ 255,000.00</b>
<b>VARIANCE</b>	<b>\$ (28,452.65)</b>

Mr. Roeder reported that sludge disposal will increase due to the warmer weather. Reporting that the Authority should still be under budget in sludge disposal at the end of the Fiscal Year.

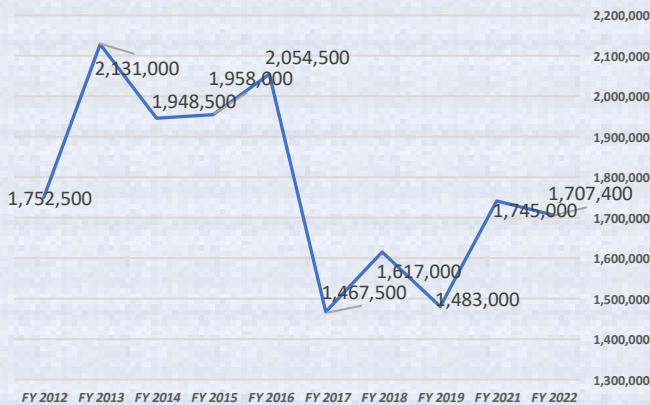


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MONTH	FY 2022	FY 2021	Delta Prior Month	% Delta Prior Month	Delta 2021-2022	% Delta 2021-2022	FY 2020
Oct.	360,700	432,000	19,400	5.7%	(71,300)	-16.5%	374,000
Nov.	421,200	378,000	60,500	16.8%	43,200	11.4%	315,000
Dec.	345,000	349,000	(76,200)	-18.1%	(4,000)	-1.1%	297,000
Jan.	311,000	370,000	(34,000)	-9.9%	(59,000)	-15.9%	355,300
Feb.	269,500	216,000	(41,500)	-13.3%	53,500	24.8%	277,100
March	411,400	353,000	141,900	52.7%	58,400	16.5%	359,000
April	345,800	441,000	(65,600)	-15.9%	(95,200)	-21.6%	429,000
May	384,500	435,500	38,700	11.2%	(51,000)	-11.7%	443,000
June	461,600	493,400	77,100	20.1%	(31,800)	-6.4%	447,000
July	399,800	376,600	(61,800)	-13.4%	23,200	6.2%	415,000
Aug.	-	380,000	(399,800)	-100.0%	(380,000)	-100.0%	278,000
Sept.	-	341,300	-	#DIV/0!	(341,300)	-100.0%	377,000
<b>TOTAL YTD</b>	<b>3,710,500</b>	<b>3,844,500</b>			<b>(134,000)</b>	<b>-3.5%</b>	<b>3,711,400</b>

# Sludge Disposal

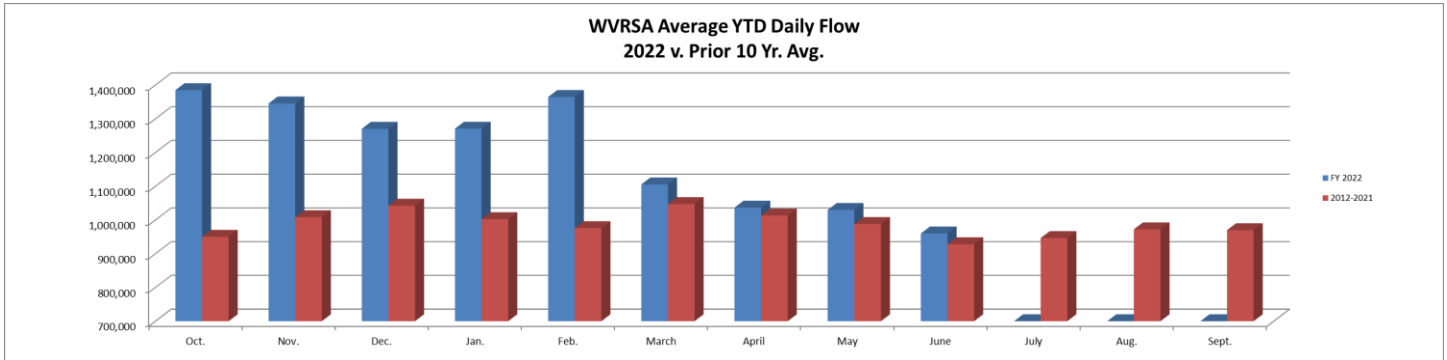
**Year To Date Sludge Produced (in gallons)**



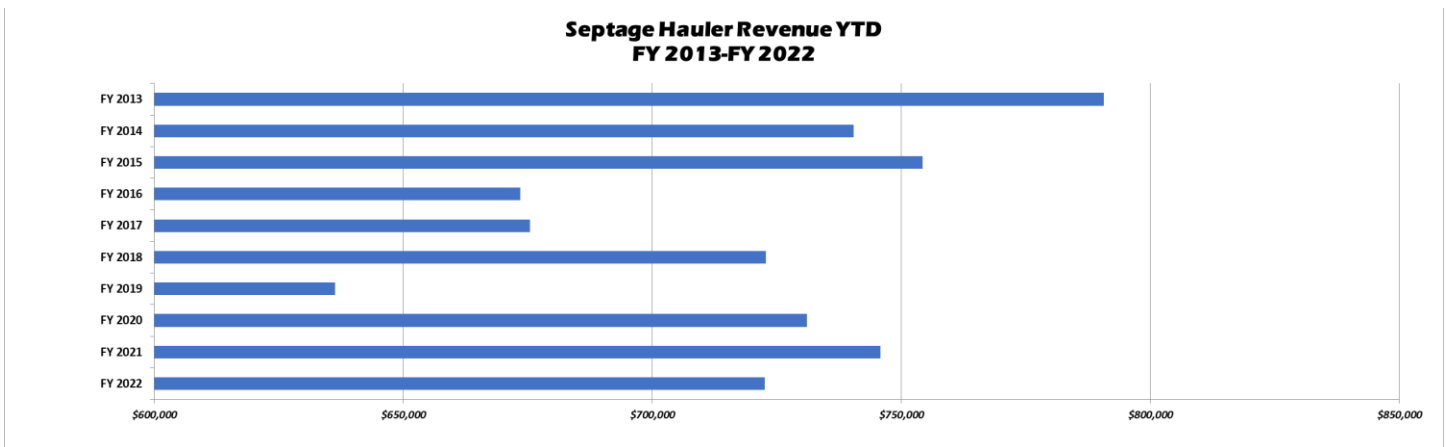
MONTH	FY 2022	FY 2021	Delta Prior Month	% Delta Prior Month	Delta 2021-2022	% Delta 2021-2022
Oct.	360,700	432,000	19,400	5.7%	(71,300)	-16.5%
Nov.	421,200	378,000	60,500	16.8%	43,200	11.4%
Dec.	345,000	349,000	(76,200)	-18.1%	(4,000)	-1.1%
Jan.	311,000	370,000	(34,000)	-9.9%	(59,000)	-15.9%
Feb.	269,500	216,000	(41,500)	-13.3%	53,500	24.8%
March	-	353,000	(269,500)	-100.0%	(353,000)	-100.0%
April	-	441,000	-	#DIV/0!	(441,000)	-100.0%
May	-	435,500	-	#DIV/0!	(435,500)	-100.0%
June	-	493,400	-	#DIV/0!	(493,400)	-100.0%
July	-	376,600	-	#DIV/0!	(376,600)	-100.0%
Aug.	-	380,000	-	#DIV/0!	(380,000)	-100.0%
Sept.	-	341,300	-	#DIV/0!	(341,300)	-100.0%
<b>TOTAL YTD</b>	<b>1,707,400</b>	<b>1,745,000</b>			<b>(37,600)</b>	<b>-2.2%</b>

Mr. Roeder reported, that plant flow for July is below the chart, explaining that the chart bottoms out at 700,000 gpd and our flow for July was 667,000 gpd. Chairman Covelli stated that this is very good news Mr. Roeder stated, that we haven't had much rain which was the main cause of the plant flow being low; which also impacted the septage revenue due to the dry weather.

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Mr. Roeder reported that septage hauler revenue is down due to the dry weather we have been having, we are at 867K which is lower than what we forecasted for this time in the budget. Mr. Roeder stated that the Authority will still meet the projected budget revenue number.



Month	FY 2022	Change Prior Month	% Change Prior Month	FY 2021	Change 2021 to 2022	% Change 2021 to 2022	FY 2020
October	\$ 79,566	\$ (871)	-1.1%	\$ 85,561	\$ (5,995)	-7.0%	\$ 75,964
November	\$ 74,160	\$ (5,406)	-6.8%	\$ 58,207	\$ 15,953	27.4%	\$ 76,495
December	\$ 76,614	\$ 2,454	3.2%	\$ 71,451	\$ 5,163	7.2%	\$ 55,438
January	\$ 40,950	\$ (35,664)	-46.6%	\$ 52,271	\$ (11,321)	-21.7%	\$ 52,475
February	\$ 61,027	\$ 20,077	49.0%	\$ 29,457	\$ 31,570	107.2%	\$ 52,665
March	\$ 70,465	\$ 9,438	15.5%	\$ 81,576	\$ (11,111)	-13.6%	\$ 67,454
April	\$ 82,468	\$ 12,003	17.0%	\$ 98,821	\$ (16,353)	-16.5%	\$ 92,709
May	\$ 84,306	\$ 1,839	2.2%	\$ 80,217	\$ 4,089	5.1%	\$ 88,973
June	\$ 78,220	\$ (6,087)	-7.2%	\$ 97,800	\$ (19,580)	-20.0%	\$ 94,764
July	\$ 74,760	\$ (3,459)	-4.4%	\$ 90,447	\$ (15,687)	-17.3%	\$ 74,088
August	\$ -	\$ (74,760)	-100.0%	\$ 72,725	\$ (72,725)	-100.0%	\$ 72,980
September	\$ -	\$ -	#DIV/0!	\$ 80,437	\$ (80,437)	-100.0%	\$ 76,602
<b>Total</b>	<b>\$ 722,534</b>			<b>\$ 898,970</b>			<b>\$ 880,606</b>
<b>Total YTD</b>	<b>\$ 722,534</b>			<b>\$ 745,808</b>	<b>\$ (23,274)</b>	<b>-3.1%</b>	<b>\$ 731,024</b>
Avg Monthly YTD	\$ 72,253			\$ 72,818	\$ (564)	-0.8%	\$ 72,993
<b>Total Projected FY 2022 =</b>				<b>\$ 867,041.36</b>			
<b>FY 2022 Anticipated Budget Revenue =</b>				<b>\$ 800,000.00</b>			
<b>Difference</b>				<b>\$ 67,041.36</b>			

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Mr. Roeder gave an overview of the Fiscal Year 2023 Budget with regard to the introduction of WVRSA FY23 Budget (Resolution #22-59) which we will be voting on later this evening.



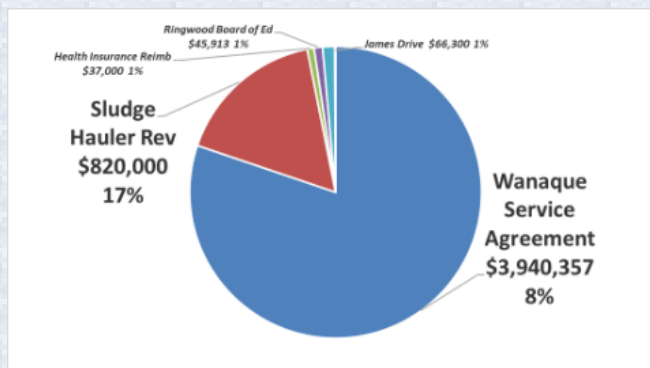
## 2023 Budget Highlights

- Overall 2023 budget increased 2% (\$95,586) over 2022
- Wanaque Service Fee increased 2% (\$77,262) over 2022
- Septage Hauler revenue anticipated increased 2.5% (\$20K) to \$820,000
- Revenue from Ringwood and Ringwood BOE anticipated as revenue for the first time as part of offset for consulting costs
- Operating (non-admin) salaries increased 9.2% (\$63K) reflecting 3% across the Board increase, step movement and the addition of one new full time position
- NJSHBP increase 24% effective 1/1/23
- Principal payments on debt decreased \$364K as portion of debt retired
- New account – Reserve for Future debt– established to offset increased debt costs associated with debt service on pending NJIB project
- Capital projects account reduced \$50K to \$250,000 (back to 2021 level)

## 2023 Budget Revenue

Revenue Source	FY 2023	% of Budget	FY 2022	% of Budget	\$ Change 22 to 23	% Change 22 to 23
Service Agreements*	\$ 3,940,357	80.2%	\$ 3,863,095	80.2%	\$ 77,262	2.0%
Sludge Hauler Rev	\$ 820,000	16.7%	\$ 800,000	16.6%	\$ 20,000	2.5%
Health Insurance Reimb	\$ 37,000	0.8%	\$ 30,000	0.6%	\$ 7,000	23.3%
Ringwood Board of Ed	\$ 45,913	0.9%	\$ 45,013	0.9%	\$ 900	2.0%
James Drive	\$ 66,300	1.3%	\$ 65,000	1.3%	\$ 1,300	2.0%
Interest on Investments	\$ 4,156	0.1%	\$ 15,032	0.3%	\$ (10,876)	-72.4%
<b>Total Revenue</b>	<b>\$ 4,913,726</b>	<b>100%</b>	<b>\$ 4,818,140</b>	<b>100%</b>	<b>\$ 95,586</b>	<b>2.0%</b>

\* annual charge to Borough of Wanaque



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# 2023 Budget Expense Summary

	FY 2023 Proposed	FY 2022 Budget	\$ Change 2022 to 2023	% Change 2022 to 2023
<b>APPROPRIATION SUMMARY</b>				
Salaries	\$ 822,608	\$ 757,440	\$ 65,168	8.6%
Fringe Benefits (1)	\$ 422,598	\$ 415,000	\$ 7,598	1.8%
Operating Expenses	\$ 1,728,380	\$ 1,516,250	\$ 212,130	14.0%
Capital	\$ 250,000	\$ 300,000	\$ (50,000)	-16.7%
Debt Service	\$ 1,440,140	\$ 1,804,450	\$ (364,310)	-20.2%
O&M Reserve Contribution	\$ 25,000	\$ 25,000	\$ -	0.0%
Other Reserves (future debt)	\$ 225,000		\$ 225,000	#DIV/0!
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 4,913,726</b>	<b>\$ 4,818,140</b>	<b>\$ 95,586</b>	<b>2.0%</b>

(1) Fringe Benefits include health benefits, pension, social security and unemployment insurance

## 2023 Budget Expenses: Operating Services



Category	2023 Proposed	2022 Adopted	\$ Change 2022 to 2023	% Change 2022 to 2023	2022 Expended YTD (thru 5/31/22)	Fiscal Year End Projection	\$ Net Differenc Yr-End to '22 Budget	%
<b>Cost of Providing Services - Personnel</b>								
Salaries & Wages	\$ 747,000	\$ 684,000	\$ 63,000	9.2%	\$ 546,773	\$ 820,160	\$ 136,160	19.9%
Fringe Benefits	\$ 373,000	\$ 365,000	\$ 8,000	2.2%	\$ 248,865	\$ 373,298	\$ 8,298	2.3%
<b>Subtotal</b>	<b>\$ 1,120,000</b>	<b>\$ 1,049,000</b>	<b>\$ 71,000</b>	<b>6.8%</b>	<b>\$ 795,638</b>	<b>\$ 1,193,458</b>	<b>\$ (144,458)</b>	<b>-13.8%</b>
<b>Cost of Providing Services - Other</b>								
Chemicals	\$ 70,000	\$ 80,000	\$ (10,000)	-12.5%	\$ 46,414	\$ 69,621	\$ (10,379)	-13.0%
Materials & Repairs	\$ 120,000	\$ 120,000	\$ -	0.0%	\$ 91,270.74	\$ 136,906	\$ 16,906	14.1%
Power	\$ 250,000	\$ 255,000	\$ (5,000)	-2.0%	\$ 128,263.58	\$ 192,395	\$ (62,605)	-24.6%
Sludge Disposal	\$ 225,000	\$ 225,000	\$ -	0.0%	\$ 137,599	\$ 206,399	\$ (18,602)	-8.3%
Sludge Hauling	\$ 200,000	\$ 145,000	\$ 55,000	37.9%	\$ 95,181.42	\$ 142,772	\$ (2,228)	-1.5%
Grit/Screenings	\$ 30,000	\$ 30,000	\$ -	0.0%	\$ 22,423	\$ 33,634	\$ 3,634	12.1%
Grease Removal	\$ 3,000	\$ 3,000	\$ -	0.0%	\$ 1,010	\$ 1,515	\$ (1,485)	-49.5%
Water	\$ 5,000	\$ 5,000	\$ -	0.0%	\$ 2,407	\$ 3,610	\$ (1,390)	-27.8%
Generator Fuel	\$ 5,500	\$ 8,000	\$ (2,500)	-31.3%	\$ -	\$ -	\$ (8,000)	-100.0%
Safety	\$ 10,000	\$ 10,000	\$ -	0.0%	\$ 9,263	\$ 13,894	\$ 3,894	38.9%
Odor Control	\$ 5,000	\$ 5,000	\$ -	0.0%	\$ -	\$ -	\$ (5,000)	-100.0%
Permits	\$ 19,000	\$ 19,000	\$ -	0.0%	\$ 17,366	\$ 26,049	\$ 7,049	37.1%
Analytical - Lab Testing	\$ 36,000	\$ 42,000	\$ (6,000)	-14.3%	\$ 19,504	\$ 29,255	\$ (12,745)	-30.3%
Service Contracts	\$ 35,000	\$ 30,000	\$ 5,000	16.7%	\$ 24,602	\$ 36,903	\$ 6,903	23.0%
Heating Fuel	\$ 10,000	\$ 10,000	\$ -	0.0%	\$ 4,694	\$ 7,042	\$ (2,958)	-29.6%
Uniforms	\$ 10,000	\$ 10,000	\$ -	0.0%	\$ 6,141	\$ 9,212	\$ (788)	-7.9%
Automobile Expenses	\$ 5,000	\$ 5,000	\$ -	0.0%	\$ 1,638	\$ 2,457	\$ (2,543)	-50.9%
Miscellaneous	\$ 9,000	\$ 9,000	\$ -	0.0%	\$ 3,516	\$ 5,275	\$ (3,725)	-41.4%
<b>Subtotal</b>	<b>\$ 1,047,500</b>	<b>\$ 1,011,000</b>	<b>\$ 36,500</b>	<b>3.6%</b>	<b>\$ 611,293</b>	<b>\$ 916,940</b>	<b>\$ (94,060)</b>	<b>-9.3%</b>
<b>COST OF PROVIDING SERVICE SUBTOTAL</b>	<b>\$ 2,167,500</b>	<b>\$ 2,060,000</b>	<b>\$ 107,500</b>	<b>5.2%</b>	<b>\$ 1,406,932</b>	<b>\$ 2,110,398</b>	<b>\$ 50,398</b>	<b>2.4%</b>

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## 2023 Budget Expenses: Operating Services

Category	2023	2022	\$ Change	% Change	2022 Expended YTD (thru 5/31/22)	Fiscal Year End	\$ Net Difference	% Net Difference
	Proposed	Adopted	2022 to 2023	2022 to 2023		Projection	Yr-End to '22 Budget	Yr-End to '22 Budget
<b>Cost of Providing Services - Personnel</b>								
Salaries & Wages	\$ 747,000	\$ 684,000	\$ 63,000	9.2%	\$ 546,773	\$ 820,160	\$ 136,160	19.9%
Fringe Benefits	\$ 373,000	\$ 365,000	\$ 8,000	2.2%	\$ 248,865	\$ 373,298	\$ 8,298	2.3%
<b>Subtotal</b>	<b>\$ 1,120,000</b>	<b>\$ 1,049,000</b>	<b>\$ 71,000</b>	<b>6.8%</b>	<b>\$ 795,638</b>	<b>\$ 1,193,458</b>	<b>\$ (144,458)</b>	<b>-13.8%</b>
<b>Cost of Providing Services - Other</b>								
Chemicals	\$ 70,000	\$ 80,000	\$ (10,000)	-12.5%	\$ 46,414	\$ 69,621	\$ (10,379)	-13.0%
Materials & Repairs	\$ 120,000	\$ 120,000	\$ -	0.0%	\$ 91,270.74	\$ 136,906	\$ 16,906	14.1%
Power	\$ 250,000	\$ 255,000	\$ (5,000)	-2.0%	\$ 128,263.58	\$ 192,395	\$ (62,605)	-24.6%
Sludge Disposal	\$ 225,000	\$ 225,000	\$ -	0.0%	\$ 137,599	\$ 206,399	\$ (18,602)	-8.3%
Sludge Hauling	\$ 200,000	\$ 145,000	\$ 55,000	37.9%	\$ 95,181.42	\$ 142,772	\$ (2,228)	-1.5%
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Water	\$ 5,000	\$ 5,000	\$ -	0.0%	\$ 2,407	\$ 3,610	\$ (1,390)	-27.8%
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Odor Control	\$ 5,000	\$ 5,000	\$ -	0.0%	\$ -	\$ -	\$ (5,000)	-100.0%
Permits	\$ 19,000	\$ 19,000	\$ -	0.0%	\$ 17,366	\$ 26,049	\$ 7,049	37.1%
Analytical - Lab Testing	\$ 36,000	\$ 42,000	\$ (6,000)	-14.3%	\$ 19,504	\$ 29,255	\$ (12,745)	-30.3%
Service Contracts	\$ 35,000	\$ 30,000	\$ 5,000	16.7%	\$ 24,602	\$ 36,903	\$ 6,903	23.0%
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Miscellaneous	\$ 9,000	\$ 9,000	\$ -	0.0%	\$ 3,516	\$ 5,275	\$ (3,725)	-41.4%
<b>Subtotal</b>	<b>\$ 1,047,500</b>	<b>\$ 1,011,000</b>	<b>\$ 36,500</b>	<b>3.6%</b>	<b>\$ 611,293</b>	<b>\$ 916,940</b>	<b>\$ (94,060)</b>	<b>-9.3%</b>
<b>COST OF PROVIDING SERVICE SUBTOTAL</b>	<b>\$ 2,167,500</b>	<b>\$ 2,060,000</b>	<b>\$ 107,500</b>	<b>5.2%</b>	<b>\$ 1,406,932</b>	<b>\$ 2,110,398</b>	<b>\$ 50,398</b>	<b>2.4%</b>

## 2023 Budget Expenses: Non-Operating



Category	2023	2022	\$ Change	% Change	2023 Expended YTD (thru 5/31/22)	Fiscal Year End	\$ Net Difference	% Net Difference
	Proposed	Adopted	2022 to 2023	2022 to 2023		Projection	Yr-End to '23 Budget	Yr-End to '23 Budget
Interest Payments on Debt	\$ 159,612	\$ 115,853	\$ 43,759	37.8%	\$ 183,452	\$ 183,452	\$ 67,599	58.3%
Operations & Maintenance Reserve	\$ 25,000	\$ 25,000	\$ -	0.0%	\$ -	\$ 25,000	\$ -	0.0%
Other Reserves (Future Debt Service)	\$ 225,000	\$ -	\$ 225,000	100.0%	\$ -	\$ -	\$ -	-
Other Reserves (Capital)	\$ 250,000	\$ 300,000	\$ (50,000)	-16.7%	\$ 61,984	\$ 92,976	\$ (207,024)	-69.0%
<b>TOTAL NON- OPERATING APPROP.:</b>	<b>\$ 659,612</b>	<b>\$ 440,853</b>	<b>\$ 218,759</b>	<b>49.6%</b>	<b>\$ 245,436</b>	<b>\$ 301,428</b>	<b>\$ (139,425)</b>	<b>-31.6%</b>
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 4,913,726</b>	<b>\$ 4,818,140</b>	<b>\$ 95,586</b>	<b>2.0%</b>	<b>\$ 3,850,931</b>	<b>\$ 4,817,059</b>	<b>\$ (1,081)</b>	<b>0.0%</b>
<b>TOTAL ALL REVENUES</b>	<b>\$ 4,913,726</b>	<b>\$ 4,818,140</b>	<b>\$ 95,586</b>	<b>2.0%</b>				



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Mr. Roeder asked if the Board any questions regarding the dashboard report, seeing and hearing none, Mr. Roeder stated that Kevin Gormley, Plant Supervisor will talk on the daily plant operations.

SHIFT SUPERVISOR

Mr. Gormley reported that we had a 25% flow reduction due to the calibration of effluent flume and having no rain.

Mr. Gormley reported that we had Septage Receiving Unit (SRU), cleaned stating, 3 – 20-yard dumpsters full of grit was removed, which now allows use to be able to aerate, and use the blowers, prior to the cleaning not was moving around. (Discussion continued)

Mr. Gormley stated that while the tank was empty, we were able to replace some more parts in the tank which included 12 diffusers, also, stating that the automotive system is working well.

OPERATION REPORT – MR. ROEDER

Mr. Roeder gave an update on the Collection System Inspection, Chapman is basically done with Collection System Inspection except for Conklintown Road and Ringwood Avenue, we should be done at the end of August. I have reached to the Borough of Wanaque to set up a meeting with everyone involved but haven't heard back as of tonight.

Chairman Covelli thanked Mr. Roeder for his report and called for the engineering report.

ENGINEERING REPORT

Ms. Diaz reported on the NJIB status, Boswell will start working on the structural and electrical design.

Chairman Covelli asked what the anticipated date for Boswell is to submit the design/plans, Ms. Diaz said approximately 2-3 months they will submit preliminary plans, then from there they will I start reviewing, and Boswell will continue to work. The next step would be to get permits. (Discussion continued)

Chairman Covelli asked when do you think we will be ready to go out to BID, Ms. Diaz we have to wait for NJDEP to issue WVRSA a permit. Mr. Roeder said that WVRSA is looking at September 2023 to put a BID out.

LEGAL REPORT

Mr. Bailey of Huntington Bailey, LLP, stated that he has one matter which will be discussed in closed session other than that I have nothing to report at this time.

Chairman Covelli stated that we are at the Resolution portion of this meeting, Mr. Roeder gave a brief explanation of each resolution.

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

August 24, 2022

Regular Public Meeting

Chairman Covelli asked for a motion for Resolution #22-57

**Resolution 22-57** – Adopting FY 2023 Salary Guide (3% increase)

MOTION Moved by Mr. Levine, 2nd by Mr. Conlon Adopting FY 2023 Salary Guide (3% increase)

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Conlon, Gerst, Levine, Taukus and Covelli all stated Aye  
Commissioner Absent: Allen

MOTION CARRIED

**Resolution 22-58** – Authorizing Late Filing of the WVRSA FY2023 Budget

MOTION Moved by Mr. Conlon, 2nd by Mr. Gerst - Authorizing Late Filing of the WVRSA FY2023 Budget

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Conlon, Gerst, Levine, Taukus and Covelli all stated Aye  
Commissioner Absent: Allen

MOTION CARRIED

**Resolution 22-59** – Authorizing Introduction of the WVRSA FY2023 Budget  
(See Charts under Dashboard Report)

Chairman Covelli asked the Board if they had any questions for Mr. Roeder on the FY23 Budget.

Chairman Covelli asked for a motion to approve Resolution #22-59 Authorizing Introduction of the WVRSA FY2023 Budget.

MOTION Moved by Mr. Levine, 2nd by Mr. Taukus - Authorizing Introduction of the WVRSA FY2023 Budget

Chairman Covelli asked for all those in favor to signify so by saying Aye.  
Commissioners: Conlon, Gerst, Levine, Taukus and Covelli all stated Aye  
Commissioner Absent: Allen

MOTION CARRIED

**Resolution 22-60** – Authorizing Renewed Membership in NJUA Joint Insurance Fund

MOTION Moved by Mr. Conlon, 2nd by Mr. Gerst - Authorizing Renewed Membership in NJUA Joint Insurance Fund

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Conlon, Gerst, Levine, Taukus and Covelli all stated Aye  
Commissioner Absent: Allen

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

August 24, 2022

Regular Public Meeting

MOTION CARRIED

Chairman Covelli asked Mr. Levine if everything was in order with the bills, Mr. Levine said all the bills were in order.

**Resolution 22-61** - Accepting and Authorizing Payment of Bills Resolution #22-61

MOTION Moved by Mr. Levine, 2nd by Mr. Taukus to approve and accept Resolution #22-61 in the amount of \$ \$264,850.98

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Conlon, Gerst, Levine, Taukus and Covelli all stated Aye  
Commissioner Absent: Allen

MOTION CARRIED

Chairman Covelli asked if there was any old business to come before the Authority, seeing and hearing none Chairman Covelli asked if there were any new business to come before the Authority seeing and hearing none, we open the floor to public comment.

Vice-Chairman Conlon reported to the Board that West Milford Council at their last meeting discussed WVRSA Resolution #22-48 AMENDING THE BY-LAWS OF THE WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY and that there were no objections to the changes being proposed.

NEW BUSINESS - None

PUBLIC COMMENT

Chairman Covelli stated, seeing no one from the public asked for a motion to close the public portion, the following motion was made.

MOTION Moved by Mr. Conlon, 2<sup>nd</sup> by Mr. Taukus to close the public comment.

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Conlon, Gerst, Levine, Taukus and Covelli all stated Aye  
Commissioner Absent: Allen

EXECUTIVE SESSION: Chairman Covelli asked if there is a need for an executive session, Mr. Bailey replied yes,

Chairman Covelli stated at this time the Authority will be going into Closed Session according to the Open Public Meeting Act, Mr. Bailey stated yes, we need to close and go in to Closed Session for the purpose of discussing potential litigation pursuant to Sub Section 7 of the Open Public Meeting Act.

Chairman Covelli asked for a motion to close and go into executive session

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

August 24, 2022

Regular Public Meeting

MOTION Moved by Mr. Conlon, 2<sup>nd</sup> by Mr. Gerst to close the public portion and go to executive Session.

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Conlon, Gerst, Levine, Taukus and Covelli all stated Aye  
Commissioner Absent: Allen

Motion was made to go back to open portion – moved by Mr. Levine, 2<sup>nd</sup> by Mr. Conlon.

ADJOURNMENT

Motion was made to adjourn the meeting.

MOTION Moved by Mr. Levine, 2<sup>nd</sup> by Mr. Conlon to adjourn the meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.  
Commissioners: Conlon, Gerst, Levine, Taukus and Covelli all stated Aye  
Commissioner Absent: Allen

MOTION CARRIED

The meeting was adjourned at 8:00PM

Minutes respectfully submitted by,

*Elizabeth Parrinello*

Elizabeth Parrinello, Recording Secretary

MOTION WAS MADE at the 09-28-22 Public Meeting - Approved

Commissioner	Motion	Second	Ayes	Nays	Abstain	Absent
Allen			x			
Conlon		x	x			
Gerst			x			
Levine			x			
Taukus	x		x			
Covelli			x			