

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

July 28, 2021

Regular Public Meeting

VIA – Video Conference – Zoom and Live

ANNOUNCEMENT – 6:15 pm

Chairman Covelli, read the following announcement:

Chairman Covelli stated per the New Jersey Governor's office regarding the pandemic that this meeting is being held both via video conference thru Zoom and can attend in person, in which all information was provided to the public for those who wanted to attend Wanaque Valley Regional Sewerage Authority, Wednesday, July 28, 2021, public meeting, pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 adequate notice as defined by Section 3D of Chapter 231, P.L. 1975, and has been posted on the WVRSA website. Copy of said notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

Chairman Covelli asked everyone to stand for the flag salute and asked Mr. Gormley to led the Pledge of Allegiance.

Chairman Covelli asked for a roll call.

ROLL CALL

Commissioners Present: Herb Allen, Michael Gerst, Michael Levine, Ted Taukus, Frank Covelli,

Commissioner Absent: Matthew Conlon,

Also Present: John Eskilson – Interim Executive Director – WVRSA – Zoom
Elizabeth Parrinello – Recording Secretary
Giselle Diaz, P.E. – Boswell Engineering
Michael Roeder – Chapman Environmental Services - Zoom
Kevin Gormley - Shift Supervisor

REVIEW / APPROVAL OF MINUTES

June 23, 2021 – Regular Meeting Minutes

Chairman Covelli stated that the Commissioners were emailed copies of the June 23, 2021, minutes for tonight's meeting and asked if they all have had time to review them. Chairman Covelli asked for a motion.

The following motion was made:

MOTION Moved by Mr. Taukus, 2nd by Mr. Levine to approve and accept the meeting minutes of June 23, 2021 Regular Minutes, Chairman Covelli asked if there were any discussion, additions, deletions on the minutes of June 23, 2021, seeing and hearing none Chairman Covelli asked for all those in favor is signify so by stating Aye.

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Commissioners: Allen, Gerst, Levine, Taukus, and Covelli all stated Aye.
Commissioner – Conlon Absent

MOTION CARRIED

CORRESPONDENCE:

Chairman Covelli asked Mr. Eskilson if there were any correspondence, Mr. Eskilson replied that there were two letters: one from our polymer supplier Pollu-Tech Inc, stating due to COVID-19 related issue that the cost of polymer will increase 5 – 10% and the second one from the State of New Jersey regarding the 2021 Initial Water Pollution Proficiency Test Study, WVRSA lab performed acceptably on all parameters.

REPORTS

INTERIM EXECUTIVE DIRECTOR REPORT– Power Point Presentation

Mr. Eskilson prepared a written report which was emailed to Commissioners and Professionals for this evening's meeting.

Mr. Eskilson explained that his report for this meeting will focus on the introduction and adoption of the Authority's Fiscal Year 2022 budget. Mr. Eskilson stated that the Fiscal Year 2022 Budget was emailed to the Commissioners and Professionals, along with being posted on the Authority's website for the public viewing.

Mr. Eskilson gave a brief review of the dashboard reports, Mr. Eskilson reported that if the septage hauling revenue continues we are projecting year end revenues to exceed \$760,000 more than \$114K anticipated in the FY2021budget.

Mr. Eskilson presented a Budget highlight report, via Zoom.

Mr. Eskilson explained each of the following for the Fiscal Year 2022 budget:

- A. Revenue
- B. Appropriations – Operating
- C. Debt Principal and Non-Operating
- D. Salaries and Fringe Benefits

(Discussion continued)

Mr. Eskilson stated that the Finance Committee had met prior to the meeting, and discussed all aspects of the budget.

Chairman Covelli asked the Board if they had any question for Mr. Eskilson, Chairman Covelli thanked Mr. Eskilson for his presentation.

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Chairman Covelli thanked Mr. Eskilson and all persons involved with working on the budget, stating that it is a good budget and the Authority is moving in a very positive direction.

ENGINEERING REPORT

Ms. Diaz reported on the conditions of the Bar Screen, stating there are large holes which allows more debris to get to the system, and that there are new bar screens available now with smaller holes and that are more efficient. Ms. Diaz stated, that Mr. Eskilson has on tonight's Agenda Resolution #21-59 which is Bar Screen Upgrade project.

LICENSED OPERATOR/CHAPMAN ENVIRONMENTAL SERVICES-Chapman Environmental Svcs

Mr. Roeder stated that one concern when we started that there weren't enough critical parts/pumps etc. on the shelf. Mr. Roeder stated that has been corrected and Mike Pierro, Chief Mechanic has done a great job with making sure we have critical spare parts/pumps etc. on the shelves.

Mr. Roeder reported that the plant is running well. Mr. Roeder asked the owner of Pollu-Tech, Inc., to come out and reevaluate the polymer usage, during his visit it was determined the Authority was using too much polymer and lowered the feed. Since that visit, the Authority is using 50-70% less polymer, Mr. Roeder stated that once the new pumps are installed, we will be using even less.

Mr. Roeder stated that we are working air handlers to improve the flow of air and control climate.
(Discussed continued)

Chairman Covelli welcomed Mr. Gormley.

SHIFT SUPERVISOR

Mr. Gormley reported to the Board that plan is running well, no major issues. Mr. Gormley stated that he procured a price quote for odor control handler screens for the grit building, which will be made locally.

LEGAL REPORT

Mr. Bailey of Huntington Bailey, LLP, stated that he had nothing to report

Chairman Covelli stated that this concludes the report section of this meeting and now we will move to the resolution portion of the meeting. Chairman Covelli asked Mr. Eskilson for a brief explanation of the resolutions.

Resolution 21-54 – Authorizing FY2022 Salary Guide (2% salary increase)

MOTION Moved by Mr. Taukus, 2nd by Mr. Levine - Authorizing FY2022 Salary Guide (2% salary increase)

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Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Gerst, Levine, Taukus and Covelli all stated Aye
Commissioners Absent: Conlon

MOTION CARRIED

Resolution 21-55 – Authorizing Supplemental FY2021 Salary Payments to Qualified Employees for Service During the Covid Pandemic

MOTION Moved by Mr. Levine, 2nd by Mr. Taukus - Authorizing Supplemental FY2021 Salary Payments to Qualified Employees for Service During the Covid Pandemic

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Gerst, Levine, Taukus and Covelli all stated Aye
Commissioners Absent: Conlon

MOTION CARRIED

Resolution 21-56 – Authorizing Introduction of the Fiscal Year 2021 Budget

MOTION Moved by Mr. Taukus, 2nd by Mr. Allen. - Authorizing Introduction of the Fiscal Year 2021 Budget

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Gerst, Levine, Taukus and Covelli all stated Aye
Commissioners Absent: Conlon

MOTION CARRIED

Resolution 21-56 – Authorizing Introduction of the Fiscal Year 2021 Budget

MOTION Moved by Mr. Taukus, 2nd by Mr. Allen. - Authorizing Introduction of the Fiscal Year 2021 Budget

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Gerst, Levine, Taukus and Covelli all stated Aye
Commissioners Absent: Conlon

MOTION CARRIED

Resolution 21-57 – Awarding Contract for Lab Services to Aqua Pro-Tech Labs

MOTION Moved by Mr. Allen, 2nd by Mr. Taukus - Awarding Contract for Lab Services to Aqua Pro-Tech Labs

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Gerst, Levine, Taukus and Covelli all stated Aye
Commissioners Absent: Conlon

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MOTION CARRIED

Resolution 21-58– Adopting the WVRSA Long Range Capital Plan

MOTION Moved by Mr. Taukus, 2nd by Mr. Levine. - Adopting the WVRSA Long Range Capital Plan

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Gerst, Levine, Taukus and Covelli all stated Aye
Commissioners Absent: Conlon

MOTION CARRIED

Resolution 21-59– Authorizing Boswell Engineering to Prepare Bid Specifications, including Project Design for the Same and Authorizing the Interim Executive Director and Executive Secretary to Advertise Bids for a Bar Screen Upgrade Project.

MOTION Moved by Mr. Allen, 2nd by Mr. Taukus - Authorizing Boswell Engineering to Prepare Bid Specifications, including Project Design for the Same and Authorizing the Interim Executive Director and Executive Secretary to Advertise Bids for a Bar Screen Upgrade Project.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Gerst, Levine, Taukus and Covelli all stated Aye
Commissioners Absent: Conlon

MOTION CARRIED

Resolution 21-60– Authorizing Release of Specified Executive Session Meeting Minutes to the Public

MOTION Moved by Mr. Allen, 2nd by Mr. Levine- Authorizing Release of Specified Executive Session Meeting Minutes to the Public

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Gerst, Levine, Taukus and Covelli all stated Aye
Commissioners Absent: Conlon

MOTION CARRIED

PAYMENT OF BILLS

Chairman Covelli asked if any of Commissioners had any questions on vouchers, Mr. Levine stated he reviewed all vouchers and all were in order.

Resolution 21-61 - Accepting and Authorizing Payment of Bills Resolution #21-61

MOTION Moved by Mr. Levine, 2nd by Mr. Conlon to approve and accept Resolution #21-61 in the amount of \$ 176,851.32.

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Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Allen, Gerst, Levine, Taukus and Covelli all stated Aye

Commissioners Absent: Conlon

MOTION CARRIED

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENT – No one from the public joined the video conference meeting or was in attendance.

Motion was made to close the public portion.

MOTION Moved by Mr. Taukus 2nd by Mr. Levine to close public portion of the meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Allen, Gerst, Levine, Taukus and Covelli all stated Aye

Commissioners Absent: Conlon

MOTION CARRIED

ADJOURNMENT

Motion was made to adjourn the meeting.

MOTION Moved by Mr. Taukus, 2nd by Mr. Allen to adjourn the meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Allen, Gerst, Levine, Taukus and Covelli all stated Aye

Commissioners Absent: Conlon

MOTION CARRIED

The meeting was adjourned at 7:12PM

Minutes respectfully submitted by,

Elizabeth Parrinello

Elizabeth Parrinello, Recording Secretary

MOTION WAS MADE at the 08/25/2021 Public Meeting

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Commissioner	Motion	Second	Ayes	Nays	Abstain	Absent
Allen						X
Conlon		X	X			
Gerst			X			
Levine			X			
Taukus	X		X			
Covelli			X			