

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

March 24, 2021

Reorganization Meeting and Regular Meeting

ANNOUNCEMENT – 6:04pm

Chairman Covelli, read the following announcement:

Chairman Covelli stated per the New Jersey Governor's office regarding pandemic order's that this meeting is being held via video conference thru Zoom, in which all information was provided to the public for those who wanted to attend via Zoom, for Wanaque Valley Regional Sewerage Authority, Wednesday, April 28, 2021, public meeting, pursuant to the Open Public Meetings Act, Chapter 231 , P.L. 1975 adequate notice as defined by Section 3D of Chapter 231, P.L. 1975, and has been posted on the VWRSA website. Copy of said notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

Chairman Covelli asked Mr. Wilson to led the Authority in the Salute to the Flag.

Chairman Covelli asked for a roll call.

ROLL CALL

Commissioners Present: Herb Allen, Matthew Conlon, Michael Gerst, Michael Levine, Ted Taukus, Frank Covelli,

Also, Present: John Eskilson – Interim Executive Director
David Lafferty, Esq. – Huntington Bailey, LLP
Giselle Diaz, P.E. – Boswell Engineering
Mr. Roder - Chapman ES
Elizabeth Parrinello – Recording Secretary
Steve Wilson – Superintendent of Operations

Chairman Covelli asked Mr. Eskilson if there were any correspondence, Mr. Eskilson replied, no there are none.

Chairman Covelli asked for a motion to approve the February 24, 2021 minutes.

REVIEW / APPROVAL OF MINUTES

February 24, 2021

Chairman Covelli stated that the Commissioners were emailed copies of the February 24, 2021, minutes for tonight's meeting and asked if they all have had time to review them. Chairman Covelli asked for a motion.

The following motion was made:

MOTION Moved by Mr. Taukus, 2nd by Mr. Conlon to approve and accept the meeting minutes of March 24, 2021.

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Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, Levine, Taukus, and Covelli all stated Aye

REPORTS

INTERIM EXECUTIVE DIRECTOR

Mr. Eskilson prepared a written report and is being presented in a PowerPoint presentation, along with being emailed to all Commissioners and Professionals.

Mr. Eskilson stated that the dashboard reports are largely trending positive. Mr. Eskilson explained that the payroll and overtime are running under budget. There is one negative on the dashboard which is septage haulers revenue. Revenue dropped 77% due largely to weather related closures and the reduced winter volume. (Discussion continued)

Mr. Eskilson stated that he would like to give the Board some information now about some of the resolutions on the agenda tonight. (Discussion continued regarding the resolutions and personnel)

There was a Zoom meeting with the Personnel Committee regarding some of the changes we will be making, Commissioners Levine and Conlon stated that they had discussed the options and this is what the personnel committee thinks is the best situation in moving forward.

ENGINEERING REPORT

Ms. Diaz reported that we haven't received the water records, so we haven't been able to do any analysis. Once we have the results of the analysis, we will send them to the DEP.

Mr. Roeder and myself have been working on the CIP which Mr. Roeder will talk about in his report.

LICENSED OPERATOR/CHAPMAN ENVIRONMENTAL SERVICES-Chapman Environmental Svcs

Mr. Roeder said that the Capital Improvement Plan (CIP) Asset Management Plan 10-year plan is really close to being completed. There are a lot of technical reports being process with a lot of information being provide for the Authority. We had hoped to be completed but with COVID-19 we are a little behind.

Mr. Roeder reported he met with North Jersey Water District Supply Commission (NJWDSC), overall, they met all of technical requirements that we gave to NJWDSC. The flow meter is in place they are currently having some problems with the plant which is causing the system to be down. We have very little data at this point, we talked about what additional data that will be needed and everyone is working to pull everything together.

Mr. Roeder stated overall operations are going well, Mr. Roeder stated that the transition from Steve over to Bob, and Kevin and Justin are going well, Mr. Roeder said that he will be spending

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more time at the plant for the next few weeks during the transition.

SUPERINTENDENT OF OPERATIONS

Mr. Wilson thanked the Authority for his 30 years of employment, that it has been a true pleasure.

Mr. Wilson's internet went out and was unable to continue with meeting at this point. Chairman Covelli asked for the legal report.

LEGAL REPORT

Mr. Lafferty of Huntington Bailey, LLP, stated that legal counsel nothing to report.

Chairman Covelli stated we now move to the Resolution portion of the meeting. Chairman Covelli asked Mr. Eskilson give an explanation or the Resolutions.

Mr. Eskilson explained that this particular contract is somewhat complicated, that in it's a two-year contract with two one extension at prevailing wage. The two bids submitted were almost identical with quote

Resolution 21-42 – Awarding Contract for Electrical Services and Repair for the WVRSA to
Raymond Nebiker Electric

MOTION Moved by Mr. Taukus, 2nd by Mr. Conlon in Awarding Contract for Electrical Services and Repair for the WVRSA to Raymond Nebiker Electric

Chairman Covelli asked for a roll call.

Commissioners: Allen, Conlon, Gerst, Levine, Taukus, and Covelli all stated Aye

MOTION CARRIED

Resolution 21-43 – Awarding a Contract Through the Competitive Contracting Process for
Professional Engineering Services to Boswell Engineering.

MOTION Moved by Mr. Taukus, 2nd by Mr. Conlon in Awarding a Contract Through the Competitive Contracting Process for Professional Engineering Services to Boswell Engineering.

Chairman Covelli asked for a roll call.

Commissioners: Allen, Conlon, Gerst, Levine, Taukus, and Covelli all stated Aye

MOTION CARRIED

Resolution 21-44 – Authorizing an Amendment of WVRSA Table of Organization

MOTION Moved by Mr. Levine, 2nd by Mr. Gerst in Authorizing an Amendment of WVRSA Table

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of Organization

Chairman Covelli asked for a roll call.

Commissioners: Allen, Conlon, Gerst, Levine, Taukus, and Covelli all stated Aye

MOTION CARRIED

Resolution 21-45 – Amending the 2021 Salary Guide to Include the Positions of Plant Operations Supervisor

MOTION Moved by Mr. Taukus 2nd by Mr. Allen to Amending the 2021 Salary Guide to Include the Position of Plant Operations Supervisor

Chairman Covelli asked for a roll call.

Commissioners: Allen, Conlon, Gerst, Levine, Taukus, and Covelli all stated Aye

MOTION CARRIED

Resolution 21-46 – Appointing Kevin Gormley and Justin Leslie to the Position of Plant Operations Supervisor

MOTION Moved by Mr. Taukus, 2nd by Mr. Conlon in Appointing Kevin Gormley and Justin Leslie to the Position of Plant Operations

Chairman Covelli asked for a roll call.

Commissioners: Allen, Conlon, Gerst, Levine, Taukus, and Covelli all stated Aye

MOTION CARRIED

PAYMENT OF BILLS

Chairman Covelli asked if any of Commissioners had any questions on vouchers, Mr. Levine stated all vouchers were in order.

Resolution 21-47 - Accepting and Authorizing Payment of Bills Resolution #21-47

MOTION Moved by Mr. Levine, 2nd by Mr. Gerst to approve and accept Resolution #21-47 in the amount of \$ 364,765.90.

Chairman Covelli asked for a roll call.

Commissioners, Allen, Conlon, Levine, Gerst, Taukus and Covelli all stated Aye

MOTION CARRIED

BUSINESS - None

NEW BUSINESS

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Chairman Covelli stated that Resolution #21-48 is under new business for it is a new beginning for you Mr. Wilson, Chairman Covelli stated he would like to read the resolution into the record.

Resolution #21-48

RESOLUTION RE: RECOGNIZING STEVE WILSON'S 30 YEARS OF SERVICES TO THE
WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY AND
BESTOWING DEEPEST THANKS AND WARM WISHES UPON HIS
RETIREMENT

WHEREAS, Steve Wilson was hired by the Wanaque Valley Regional Sewerage Authority on February 27, 1991; and

WHEREAS, through his hard work and dedication, Steve rose through the ranks to the position of Deputy Superintendent of Operations on February 18, 2018 and ultimately to the position of Superintendent of Operations on March 4, 2020; and

WHEREAS, Steve's tireless work and dedication to the Wanaque Valley Regional Sewerage Authority and the people it serves sets the standard for all that follow.

WHEREAS, Steve has announced his retirement from service to the Authority effective March 31, 2021.

NOW THEREFORE BE IT RESOLVED by the Board of Commissioners of the Wanaque Valley Regional Sewerage Authority on the occasion of his retirement offer Steve Wilson our sincerest gratitude for your work and dedication and wish him a long and happy retirement.

THANKS STEVE FROM ALL OF US!

Frank Covelli, Chairman

Ted Taukus, Vice Chairman

Michael Levine, Commissioner

Matthew Conlon, Commissioner

Herb Allen, Commissioner

Michael Gerst, Commissioner

John Eskilson, Executive Director

Liz Parrinello, Executive Sect'y

Adopted this 24th day of March 2021
and certified to be a true copy of the original
Elizabeth Parrinello, Recording Secretary

Mr. Wilson again thanked the Authority for the opportunity to be able to provide for his family over the last 30 years, it's been a pleasure to work with all of you.

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Chairman Covelli state that you have a box at your house and if you would please open it, we would like to present this to you in recognition of your years of dedicated service to the Authority. (at this time Mr. Wilson's internet went out and didn't come back on)

PUBLIC COMMENT – No one from the public joined the video conference meeting.

ADJOURNMENT

Motion was made to adjourn the meeting.

MOTION Moved by Mr. Taukus, 2nd by Mr. Conlon to adjourn this meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners, Allen, Conlon, Gerst. Levine, and Covelli all stated Aye

MOTION CARRIED

The meeting was adjourned at 6:40PM

Minutes respectfully submitted by,

Elizabeth Parrinello

Elizabeth Parrinello, Recording Secretary

MOTION CARRIED

Commission	Motion	Second	Ayes	Nays	Abstain	Absent
Allen		X	X			
Conlon						X
Levine	X		X			
Gerst			X			
Taukus						X
Covelli			X			

Mr. Conlon joined the meeting at 6:10 – was not present for this motion.

MOTION WAS MADE at the 04-28-2021 Public Meeting