

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
January 29, 2020
Regular Public Meeting

Wanaque Valley Regional Sewerage Authority conducted a Regular Meeting which commenced at 6:20P.M. in the Wanaque Valley Regional Sewerage Authority Administration Building, 101 Warren Hagstrom Blvd., Wanaque, New Jersey with Chairman Frank Covelli, presiding.

ANNOUNCEMENT – 6:20pm

Chairman Covelli read the following announcement:

Pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 adequate notice as defined by Section 3D of Chapter 231, P.L. 1975, and has been posted on the WVRSA website. Copy of said notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

Chairman Covelli led the Authority in the Salute to the Flag.

ROLL CALL

Commissioners Present: Herb Allen, Michael Levine, Ted Taukus, Frank Covelli
Commissioners Absent: Matt Conlon

Also, Present: John Eskilson – Interim Executive Director – Via – Telephone
Elizabeth Parrinello – Recording Secretary
Steve Wilson – Deputy Superintendent of Operations
Paul Cuva, CPA – Wielkotz & Company

CORRESPONDENCE:

Chairman Covelli asked Ms. Parrinello if there were any correspondence, Ms. Parrinello stated that there were none.

December 17, 2019 – Open Regular Meeting Minutes

Chairman Covelli stated that the Commissioners have copies of December 17, 2019, minutes in their files and asked if they have had time to review them. Chairman Covelli asked for a motion.

The following motion was made:

MOTION Moved by Mr. Levine, 2nd by Mr. Taukus, to approve and accept the minutes of September 25, 2019, Chairman Covelli asked if there were any discussion, additions, deletions on the minutes of December 17, 2019, Regular Meeting Minutes, seeing and hearing none, Chairman Covelli asked for all those in favor to signify so by stating Aye.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Levine, Taukus, and Covelli all stated Aye

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Commissioners Absent: Conlon

MOTION CARRIED

REPORTS

INTERIM EXECUTIVE DIRECTOR

Mr. Eskilson prepared a written report (copy attached), which is in the WVRSA meeting folders for this meeting.

Mr. Eskilson stated that he would yield most of my time to Mr. Paul Cuva, the Authority Auditor in regard to the 2018-2019 audit report, with respect to the Dashboard indicators everything is tracking on or at target for the first quarter of 2020.

Mr. Eskilson reported that the Request for Proposal for Professional's Services were opened on January 15, 2020, which are in the processing of being reviewed by myself and will undergo review by our Qualified Purchasing Agent (QPA) for compliance and completeness. A summary and recommendation will be available prior to the February 26, 2020, Reorganization Meeting.

Mr. Eskilson asked the Board if they had any questions, hearing none, Chairman Covelli asked if Mr. Cuva would like to give the Audit report next.

AUDITOR

Mr. Paul Cuva from Wielkotz & Company stated that you have the Authority's Audit Report for Fiscal Year 2019 and 2018 along with a summary sheet, Mr. Cuva proceeded to go over the Audit and stated that if anyone had any questions, he would be happy to answer them. (Discussion continued)

Chairman Covelli asked Mr. Eskilson to give a brief explanation of the Corrective Action Report laid out in Resolution 20-02, when finished Mr. Eskilson asked if there were any questions.

Chairman Covelli excused Mr. Cuva and thanked him for his time and report.

Chairman Covelli asked Mr. Eskilson if he had anything else, Mr. Eskilson stated that the Board needs to set up a date to interview the License Operator's due to Mr. White 's retirement on April 1. Mr. Eskilson explained that an RFQ for License Operator Service was advertised and are due January 31, 2020. (Discussed continued) At the end of the discussion, it was decided to meet as a board and a date on February 6, 2020 at 530pm was settled on.

ENGINEERING REPORT

Ms. Diaz stated that Boswell Engineer received a letter from NJDEP, regarding the capacity analysis report Ms. Diaz explained that the NJDEP is requesting a more detailed schedule with everything the Regional is going to do.

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LEGAL REPORT

Mr. Bailey of Huntington Bailey, LLP, stated that he had nothing to report.

Chairman Covelli stated we will move to the Resolution's on the Agenda.

Chairman Covelli asked the Board if they would like to move the Resolutions as a group or individually, the Board agreed to move as a group.

Chairman Covelli asked that Mr. Eskilson give a brief explanation for each of the Resolution's on the Agenda. Mr. Eskilson explained each of the Resolution for the Board.

Resolution 20-01 – Accepting Audit Report for FY 2019 and 2018

MOTION Moved by Mr. Levine, 2nd by Mr. Taukus Accepting Audit Report for FY 2019 and 2018

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Levine, Taukus, and Covelli all stated Aye
Commissioners Absent: Conlon

MOTION CARRIED

Resolution 20-02 – Accepting and Authorizing Corrective Action Report for Findings of Audit FY 2019 and 2018.

MOTION Moved by Mr. Levine, 2nd by Mr. Taukus Accepting and Authorizing Corrective Action Report.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Levine, Taukus, and Covelli all stated Aye
Commissioners Absent: Conlon

MOTION CARRIED

Chairman Covelli asked for both Mr. Eskilson, Mr. Wilsons opinion/thoughts, Mr. Eskilson stated that Mr. Hadley our senior operator is retiring March 1, 2020, and we need to replace him. We placed an advertisement in both the Trends and Record paper's along with it being on WVRSA's website. Mr. Eskilson stated that we had only one applicant, Alan Kennedy.

Mr. Eskilson stated he possesses an S2 license issue by NJDEP, also has work experienced. Both myself and Mr. White have reviewed the application and interviewed the candidate.

Mr. Eskilson and Mr. White recommend Mr. Kennedy to fill the position of Operator at the salary commensurate the first step in the salary guide of the Plant Operator 2 position.

Chairman Covelli asked Mr. Wilson if he wanted to add anything, Mr. Wilson stated the Mr. Kennedy

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seemed very knowledgeable and answer all the questions asked of him correctly.

Resolution 20-03 – Authorizing the Hiring of Alan J. Kennedy as Plant Operator 2.

MOTION Moved by Mr. Taukus, 2nd by Mr. Allen Authorizing the Hiring of Alan J. Kennedy as Plant Operator 2.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Levine, Taukus, and Covelli all stated Aye
Commissioners Absent: Conlon

MOTION CARRIED

PAYMENT OF BILLS

Resolution 20-03 - Accepting and Authorizing Payment of Bills Resolution #20-03

Chairman Covelli asked Mr. Levine if all the vouchers where in order, Mr. Levine stated the vouchers are in order.

MOTION Moved by Mr. Levine, 2nd by Mr. Allen to approve and accept Resolution #19-52 in the amounts of \$222,676.68.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Levine, Taukus, and Covelli all stated Aye
Commissioners Absent: Conlon

OLD BUSINESS – Licensed Operator Service

Mr. Eskilson stated that he covered this in his interim report.

NEW BUSINESS

PUBLIC COMMENT

Chairman Covelli stated seeing and hearing none, Chairman Covelli asked for a motion to close the public portion.

Motion was made to close the public portion.

MOTION Moved by Mr. Taukus 2nd by Mr. Allen to close the public portion.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Levine, Taukus, and Covelli all stated Aye
Commissioners: Conlon Absent

MOTION CARRIED

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ADJOURNMENT

Motion was made to adjourn the meeting.

MOTION Moved by Mr. Taukus, 2nd by Mr. Levine to adjourn this meeting

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Levine, Taukus, and Covelli all stated Aye
Commissioners: Conlon Absent

MOTION CARRIED

The meeting was adjourned at 7:10PM
Minutes respectfully submitted by,

Elizabeth Parrinello

Elizabeth Parrinello, Recording Secretary
APPROVED 03-04-20 REGULAR MEETING
MOTION CARRIED – SEE BELOW

Commissioner	Motion	Second	Ayes	Nays	Abstain	Absent
Allen		X	X			
Conlon					X	
Levine	X		X			
Taukus			X			
Covelli			X			