

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
October 28, 2020
Regular Public Meeting
VIA – Video Conference – Zoom

ANNOUNCEMENT – 6:06 pm

Chairman Covelli, read the following announcement:

Chairman Covelli stated per the New Jersey Governor's office regarding pandemic order's that this meeting is being held via video conference thru Zoom, in which all information was provided to the public for those who wanted to attend Wanaque Valley Regional Sewerage Authority, Wednesday, May 27, 2020, public meeting, via Zoom, pursuant to the Open Public Meetings Act, Chapter 231, P.L. 1975 adequate notice as defined by Section 3D of Chapter 231, P.L. 1975, and has been posted on the WVRSA website. Copy of said notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

Chairman Covelli asked everyone to stand for the Pledge of Allegiance.

Chairman Covelli asked for a roll call.

ROLL CALL

Commissioners Present: Herb Allen, Matthew Conlon, Michael Gerst, Michael Levine
Frank Covelli

Commissioner Absent: Ted Taukus,

Also Present: John Eskilson – Interim Executive Director – WVRSA
Steve Wilson – Superintendent of Operations
Elizabeth Parrinello – Recording Secretary
Giselle Diaz, P.E. – Boswell Engineering
Michael Roeder – Chapman Environmental Services

REVIEW / APPROVAL OF MINUTES

October 28, 2020 – Regular Meeting Minutes

Chairman Covelli stated that the Commissioners were emailed copies of the September 23, 2020, minutes for tonight's meeting and asked if they all have had time to review them. Chairman Covelli asked for a motion.

The following motion was made:

MOTION Moved by Mr. Conlon, 2nd by Mr. Levine to approve and accept the meeting minutes of September 23, 2020 Regular Minutes, Chairman Covelli asked if there were any discussion, additions, deletions on the minutes of September 23, 2020, seeing and hearing none Chairman Covelli asked for all those in favor is signify so by stating Aye.

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Commissioners: Allen, Conlon, Gerst, Levine and Covelli all stated Aye.
Commissioner –Taukus Absent

MOTION CARRIED

CORRESPONDENCE:

Chairman Covelli asked Mr. Eskilson if there were any correspondence, Mr. Eskilson replied that there were no correspondences.

REPORTS

INTERIM EXECUTIVE DIRECTOR REPORT– VIA Power Point Presentation

Mr. Eskilson stated that the New Jersey Department of Community Affairs, Division of Local Government Services has requested the Authority re-adopt the Fiscal Year 2021 Budget. At this point we should open up the meeting to the public for any comments. Chairman Covelli asked for a motion to open the meeting to the public.

PUBLIC COMMENT – No one from the public joined the video conference meeting

Motion was made to close the public portion.

MOTION Moved by Mr. Allen 2nd by Mr. Conon to close public portion of the meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Conlon, Gerst, Levine, and Covelli all stated Aye
Commissioners Absent - Taukus

MOTION CARRIED

Mr. Eskilson gave a Power Point presentation on the budget report. Mr. Eskilson stated that on the revenue side of FY20 we still have September revenues that have to be generated, as of now we are over what we had targeted. FY20's expenditures are to the positive side of about 100K.

Mr. Eskilson presented the dashboard reports and Chairman Covelli asked the Board if they had any questions for Mr. Eskilson, Chairman Covelli thanked Mr. Eskilson for his presentation.

ENGINEERING REPORT

Ms. Diaz, reported that the contractor was out to repair the tertiary building. Ms. Diaz stated that she is working with Chapman Environmental with regard to the Asset Management Plan. (Discussion continued) Ms. Diaz stated that Mr. Roeder will go into more detail on the Asset Management Plan.

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LICENSED OPERATOR/CHAPMAN ENVIRONMENTAL SERVICES-Chapman Environmental Svcs

Mr. Roeder stated that the Asset Management Plan will be moving piece by piece of the whole operation system, then we will wrap all of that together in a final report, which is the final phase of the project. All of that is scheduled for late February, early March of 2021. (Discussion Ensued)

Mr. Roeder reported on the operations of the Authority and remote plants, stating, we continue to have daily, weekly, monthly challenges at the plants but nothing out of the ordinary. Mr. Roeder stated overall from an operations perspective that we're in good shape. Everyone is looking forward to getting through the Asset Management Plan, because that is going to set the foundation for where we need/go from here.

Chairman Covelli thanked Mr. Roeder for his report.

SUPERINTENDENT OF OPERATIONS

Mr. Wilson stated, that it has been a busy/hectic few weeks, Mr. Wilson reported that the wet taps were done on the influent pumps, gauges have been installed on each side. On October 15th and 16th, we had the SRU holding tank pit cleaned, the SRU pump pit and the raised manholes cleaned as well. Upon completion of all that we discovered that the blowers at the SRU pit were inoperable, they've since been replaced and tested. We also replaced some diffusers inside the tank. Mr. Wilson said that when we go to replace/repair equipment we are finding new things wrong, and that is something that this Asset Management Plan is going to be really helpful, because as we are going through the plant and we are finding things that aren't working the way they should, which affects things down the path.

Mr. Wilson reported that the Borough of Wanaque employees pulled the old odor control media from the influent pump station and we are replacing with new media.

Mr. Wilson stated that he has been working with Mr. Farrell and Mr. Roeder with regards what needs to be done in and around the plant and we are all working very well together.

LEGAL REPORT

Mr. Bailey of Huntington Bailey, LLP, stated that he had nothing to report

Chairman Covelli said that we have some resolutions for consideration this evening.

Mr. Eskilson suggested to take each resolution one at time, starting with Resolution 20-64 authorizing an agreement for a shared service agreement with the North Jersey District Water Supply Commission (NJWDSC). Mr. Eskilson explained that this project has been in the works for nearly two years. Mr. Eskilson provided the Board with a Power Point highlight of the agreement summary. (Discussion continued)

Mr. Bailey, Esq., stated that he worked through this with the attorney for the Commission and they will be voting on the agreement tonight. Mr. Bailey, Esq. stated he thinks it is a good agreement for the

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Authority and a source on some revenue.

Chairman Covelli stated he would like the language to reflect a shared service agreement. Chairman Covelli stated this is an effort put forth by two authorities and the professionals of both NJWDSC and WVRSA working together, it is a win win for both entity's, NJWDSC needing a service and WVRSA in return will generate revenue, which is a good thing for our ratepayers. Chairman Covelli thanks all of the professionals that were involved in making this happen.

Mr. Eskilson stated, he would change the resolution and reference the record as a "shared service agreement".

Chairman Covelli asked for a motion for Resolution 20-64 Authorizing a Shared Service Agreement with the North Jersey Water District Supply Commission.

Resolution 20-64 – Authorizing a Shared Service Agreement and any Terms and Conditions thereof as described here in with the North Jersey Water District Supply Commission.

MOTION Moved by Mr. Levine, 2nd by Mr. Conlon. Authorizing a Shared Service Agreement and any Terms and Conditions thereof as described here in with the North Jersey Water District Supply Commission.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Conlon, Gerst, Levine, and Covelli all stated Aye
Commissioner: Absent: Taukus

MOTION CARRIED

Resolution 20-65 – Authorizing an Increase in the Annual Stipend for the Position of Safety Officer

MOTION Moved by Mr. Conlon, 2nd by Mr. Levine - Authorizing an Increase in the Annual Stipend for the Position of Safety Officer

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Conlon, Gerst, Levine, and Covelli all stated Aye
Commissioner: Absent: Taukus

MOTION CARRIED

Mr. Eskilson gave a brief explanation of Resolution 20-66 (Discussion continued)

Resolution 20-66 – Authorizing the Hiring of Mathew Adler as a Part Time Plant Attendant

MOTION Moved by Mr. Levine, 2nd by Mr. Conlon. Authorizing the Hiring of Mathew Adler as a Part Time Plant Attendant

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Conlon, Gerst, Levine, and Covelli all stated Aye

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Commissioner: Absent: Taukus

MOTION CARRIED

Resolution 20-67 – (formerly Resolution 20-50) Adopting and Approving of the WVRSA FY 2021 Budget (readoption of budget approved in September 2020 with no changers)

MOTION Moved by Mr. Conlon, 2nd by Mr. Allen, Adopting and Approving of the WVRSA FY 2021 Budget (readoption of budget approved in September 2020 with no changers)

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, Levine, and Covelli all stated Aye

Commissioner – Taukus Absent

MOTION CARRIED

PAYMENT OF BILLS

Chairman Covelli asked Mr. Levine if the vouchers were in order, Mr. Levine stated yes, he had reviewed the bills and all were in order, but had some questions, Mr. Levine questioned if this two months of bills, Ms. Parrinello stated for some of the vendors, it is doubled, due to the time frame of our next meeting. Ms. Parrinello explained that we would be past due on some of our utility bills, medical, dental, and life insurance policies.

Resolution 20-68 - Authorizing Payment of Bills in the amount of \$378.307.03

MOTION - 1 Moved by Mr. Levine, 2nd by Mr. Allen Authorizing Payment of Bills in the amount of \$378.307.03

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, Levine, and Covelli all stated Aye

Commissioner – Taukus Absent

MOTION CARRIED

OLD BUSINESS - None

NEW BUSINESS - None

ADJOURNMENT

Motion was made to adjourn the meeting.

MOTION Moved by Mr. Conlon, 2nd by Mr. Gerst to adjourn the meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, Levine, and Covelli all stated Aye

Commissioners Absent: Taukus

MOTION CARRIED

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The meeting was adjourned at 649PM

Minutes respectfully submitted by,

Elizabeth Parrinello

Elizabeth Parrinello, Recording Secretary

MOTION WAS MADE at the 10/28/2020 Public Meeting

Commissioner	Motion	Second	Ayes	Nays	Abstain	Absent
Allen						
Conlon						
Gerst						
Levine						
Taukus						
Covelli						