

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

January 26, 2022

Regular Public Meeting

ANNOUNCEMENT – 6:03 pm

Chairman Covelli, read the following announcement:

This is the Regular meeting of the Wanaque Valley Regional Sewerage Authority, Wednesday, January 26, 2022, is in accordance to the Open Public Meetings Act, Chapter 231, P.L. 1975 adequate notice as defined by Section 3D of Chapter 231, P.L. 1975, and has been posted on the WVRSA website. Copy of said notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

Chairman Covelli asked everyone to stand for the flag salute and asked Mr. Cuva to led the Pledge of Allegiance.

Chairman Covelli asked for a roll call.

ROLL CALL

Commissioners Present – In-Person Matthew Conlon, Michael Levine, Frank Covelli

Commissioner Present via Zoom: Michael Gerst, Ted Taukus,

Commissioner Absent – Herb Allen

Also Present: John Eskilson – Interim Executive Director – WVRSA – Zoom
William Bailey, Esq. – Huntington Bailey, LLP - Zoom
Elizabeth Parrinello – Recording Secretary
Giselle Diaz, P.E. – Boswell Engineering
Michael Roeder – Chapman Environmental Services
Paul Cuva – Wielkotz & Company, LLC - Zoom

CORRESPONDENCE:

Mr. Eskilson stated we received a letter from NJDEP later today, Mr. Roeder stated that this is a Pre-Draft Permit, Mr. Roeder explained that there was four basic points addressed in the letter.

1. The new Permit will reflect the new Capacity Assurance Plan regarding new requirements and thresholds.
2. There is a change in E-coli and Nitrate with the frequency of testing.
3. Monitoring copper and Zinc
4. Local limits on our system

Mr. Roeder said, other then what I mentioned nothing new in the Permit, stating that copper and zinc are going to be our biggest issue going forward.

REVIEW / APPROVAL OF MINUTES

December 8, 2021 – Regular Meeting Minutes

December 28, 2021 – Special Meeting

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
January 26, 2022
Regular Public Meeting

Chairman Covelli stated that the Commissioners were emailed copies of both the December 8, 2021 and the December 28, 2021, meeting minutes for tonight's meeting and asked if they all have had time to review them. Chairman Covelli asked the Board if we would like to move both set of minutes as one motion or do them separately. Mr. Eskilson stated that we should do each set of minutes separately, Chairman Covelli asked for a motion for the December 8, 2021, meeting minutes.

The following motion was made:

MOTION Moved by Mr. Conlon, 2nd by Mr. Levine to approve and accept the meeting minutes of December 8, 2021, Regular Minutes, Chairman Covelli asked if there were any discussion, of December 8, 2021, seeing and hearing none Chairman Covelli asked for all those in favor is signify so by stating Aye.

Commissioners: Conlon, Gerst, Levine, Taukus, and Covelli all stated Aye.
Commissioner Absent: Allen

MOTION CARRIED

Chairman Covelli asked for a motion for the December 28, 2021, meeting minutes.

The following motion was made:

MOTION Moved by Mr. Levine, 2nd by Mr. Gerst to approve and accept the meeting minutes of December 28, 2021, Regular Minutes, Chairman Covelli asked if there were any discussion, of December 28, 2021, seeing and hearing none Chairman Covelli asked for all those in favor is signify so by stating Aye.

Commissioners: Gerst, Levine, and Covelli all stated Aye.
Commissioners Abstain: Conlon, Taukus
Commissioner Absent: Allen

MOTION CARRIED

REPORTS

Mr. Eskilson asked the Board if we could move to the Auditor report and then move to the two Resolutions pertaining to the Audit. Chairman Covelli asked if there were any objections allowing Mr. Cuva to proceed with the Audit report. Hearing none, Chairman Covelli ask for the Audit Report.

AUDITOR REPORT

Mr. Paul Cuva from Wielkotsz & Company, LLC, stated that you have the Authority's Audit Report for Fiscal Year 2021 and 2020, Mr. Cuva proceeded to go over the Audit and stated, on our revenue side we exceeded our budget by \$95,062.00 and on our expenditures, we were under by \$107,795.00. Budgetary at the end of September 30th the Authority was in much better shape than previous years. Mr. Cuva asked if anyone had any questions, he would be happy to answer them. (Discussion continued) A copy will be filed with the minutes. (Discussion continued)

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
January 26, 2022
Regular Public Meeting

Chairman Covelli thanked Mr. Cuva for his report and stated do I have a motion for Resolution #22-01 and Resolution #22-02.

Resolution #22-01 – Accepting Audit Report for FY 2021 and 2020

Resolution #22-02 – Accepting and Authorizing Corrective Action Report for Findings of Audit of FY 2021 and 2020

MOTION Moved by Mr. Taukus, 2nd by Mr. Conlon – Resolution #22-01 and Resolution #22-02
Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Conlon, Gerst, Levine, Taukus and Covelli all stated Aye
Commissioner Absent: Allen

MOTION CARRIED

INTERIM EXECUTIVE DIRECTOR REPORT– Power Point Presentation

Mr. Eskilson prepared a written report which was emailed to Commissioners and Professionals for this evening's meeting. Mr. Eskilson stated that he will go through the dashboard reports quickly. Mr. Eskilson said that the dashboard reports reflect all good news, reporting that payroll at current trajectory are estimated to finish the fiscal year approximately \$65K under budget. Mr. Eskilson reported that we over budgeted in the pension line by \$40,000.00 and our health care was lower than anticipated, at this point in the FY22 the Authority tracking what anticipated.

Mr. Eskilson reported that the revenue in December increased 3.2% over November. We are going into our low revenue months of January, February, March, but the current revenue trajectory puts us on track to exceed the 2022 budget target by \$100,000.

Mr. Eskilson reported that December sludge production was down 18% from November and down 2.8% for the first quarter of FY22. However, the monthly flows have exceeded our permitted discharge levels of 1.25 mgd. Mr. Roeder will discuss the monthly flow exceeding the permitted discharge in his portion of the report. (Discussion continued)

Mr. Eskilson stated that the personnel committee met regarding the future management of the Authority, that being the Executive Director position, with the upcoming projects which will last 6 – 10 years there needs to be someone on site making sure the project is moving along smoothly. Mr. Eskilson stated that Mike Roeder will take over the daily operations of the Authority, as of March 1, 2022. Mr. Eskilson said he would stay on for preparation of monthly meetings, budget, and any other related issue. (Discussion continued)

Chairman Covelli stated that the personnel committee accepted what was laid out at the personnel committee meeting and stated the Mr. Eskilson is a true asset to the Authority and has got this Authority to where it is now being fiscally sound.

Mr. Bailey asked the Chairman if he may give his report due, he has to be at another meeting shortly. The Board agreed to allow Mr. Bailey to give his report.

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
January 26, 2022
Regular Public Meeting

LEGAL REPORT

Mr. Bailey of Huntington Bailey, LLP, stated that he had nothing to report.

Chairman Covelli stated that we should go to Resolution # 22-03 Authorizing Purchase of Bulk Liquid Alum through Morris County Cooperative Pricing Council, while we still have Mr. Bailey with us.

Mr. Eskilson gave an explanation of Resolution #22-03, Mr. Bailey stated that everything was in order.

Resolution 22-03 – Authorizing Purchase of Bulk Liquid Alum through Morris County Cooperative Pricing Council

MOTION Moved by Mr. Conlon, 2nd by Mr. Taukus Authorizing Purchase of Bulk Liquid Alum through Morris County Cooperative Pricing Council

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Conlon, Gerst, Levine, Taukus and Covelli all stated Aye
Commissioner Absent: Allen

MOTION CARRIED

ENGINEERING REPORT

Ms. Diaz report that Boswell received the bar screening shop drawing, Chairman Covelli asked what time frame for installation, Ms. Diaz stated a summer install.

Ms. Diaz reported that she had attended several NJIB seminars regarding the financing of the NJIB loans. Ms. Diza reported, that they will be doing forgiveness on portions of the loans, stating once she has received all the information, she will report the findings.

LICENSED OPERATOR/CHAPMAN ENVIRONMENTAL SERVICES-Chapman Environmental Svcs

Mr. Roeder reported that the plant is operating great, stating that there were a few small issues that have been resolved. Mr. Roeder stated, that we are having our influent pump calculated to make sure the flow is properly being calculated. Discussion continued rewarding the pumps.

Mr. Roeder explained that we are taking all actions to improve and document the collect flow numbers, which the State will recognize as a positive step and that we are being proactive.

Mr. Roeder reported on the Collection System and stated that a good percent of the manholes are completed and that we really haven't seen a large amount of infiltration.

SHIFT SUPERVISOR - None

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
January 26, 2022
Regular Public Meeting

Chairman Covelli stated that we are at the Resolution portion of this meeting, Chairman Covelli asked Mr. Eskilson gave a brief explanation of Resolution #22-04

Chairman Covelli asked for a motion for Resolution #22-04

Resolution 22-04 – Correcting Holiday Schedule in Personnel Policies Manual

MOTION Moved by Mr. Conlon, 2nd by Mr. Levine, Correcting Holiday Schedule in Personnel Policies Manual

Chairman Covelli asked for all those in favor to signify so by stating Aye.

Commissioners: Conlon, Gerst, Levine, Taukus and Covelli all stated Aye
Commissioner Absent: Allen

MOTION CARRIED

Chairman Covelli asked Mr. Levine if everything was in order with the bills, Mr. Levine stated all the bills were in order.

Resolution 22-05 - Accepting and Authorizing Payment of Bills Resolution #22-05

MOTION Moved by Mr. Levine, 2nd by Mr. Conlon to approve and accept Resolution #22-05 in the amount of \$ \$426,491.63

Commissioners: Conlon, Gerst, Levine, Taukus and Covelli all stated Aye
Commissioner Absent: Allen

MOTION CARRIED

Chairman Covelli asked if there was any old business to come before the Authority, seeing and hearing none Chairman Covelli asked if there were any new business to come before the Authority seeing and hearing none, we open the floor to public comment.

OLD BUSINESS - None

NEW BUSINESS - None

PUBLIC COMMENT

Chairman Covelli stated that seeing no one from the public Chairman Covelli asked for a motion to close the public portion, the following motion was made.

MOTION Moved by Mr. Conlon, 2nd by Mr. Levine to close the public portion.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners - Conlon, Levine, Taukus and Covelli all stated Aye
Commissioner Absent - Allen

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
January 26, 2022
Regular Public Meeting

ADJOURNMENT

Motion was made to adjourn the meeting.

MOTION Moved by Mr. Conlon, 2nd by Mr. Levine to adjourn the meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Conlon, Gerst, Levine, Taukus and Covelli all stated Aye
Commissioner Absent: Allen

MOTION CARRIED

The meeting was adjourned at 7:25PM

Minutes respectfully submitted by,

Elizabeth Parrinello
Elizabeth Parrinello, Recording Secretary

MOTION WAS MADE at the 02-23-22 Public Meeting - Approved

Commissioner	Motion	Second	Ayes	Nays	Abstain	Absent
Allen			X			
Conlon	X		X			
Gerst		X	X			
Levine			X			
Taukus			X			
Covelli			X			