

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

January 24, 2024

Regular Public Meeting

CALLED TO ORDER BY CHAIRMAN COVELLI – 6:15 pm

Chairman Covelli, read the following announcement:

This is the Regular meeting of the Wanaque Valley Regional Sewerage Authority, Wednesday, January 24, 2024, is in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975, with all the notices required therein having been made and have been posted on the WVRSA website. A copy of said notice will be filed with the minutes of this meeting.

SALUTE TO THE FLAG

Chairman Covelli called for a Salute to the Flag and asked Ms. Joyce Hartman to led the salute. Chairman Covelli asked for a moment of silence for the passing of Passaic County Sheriff Richard Berdnik.

Chairman Covelli asked for a roll call.

ROLL CALL

Commissioners Present – In-Person: Herb Allen, Matthew Conlon, Michael Levine, Frank Covelli

Commissioners Present – Zoom: Michael Gerst

Commissioner Absents - Ted Taukus

Also Present: Michael Roder–Interim Executive Director/Licensed Operator–WVRSA–Chapman ES
Giselle Diaz – Boswell Engineering
Elizabeth Parrinello – Recording Secretary
Justin Leslie – Supervisor of Operations
Joyce Hartman – Wanaque Reserve

CORRESPONDENCE:

Mr. Roeder stated that he received an email from Mr. Burghoffer: NJDEP regarding the Compliance Evaluation and Assistance Inspection.

Mr. Roeder stated that Mr. Burghoffer, had a lot of questions regarding the CIP, and asked for a brief overview of the CIP, Mr. Roder sent him our planning document on 12/22/23 and as to date has not heard anything. Mr. Roder told the Board that Mr. Burghoffer is now included in all the meetings in regard to the CIP going forward.

Chairman Covelli gave Mr. Roeder and Ms. Diaz a lot of credit for having the foresight of being proactive with DEP and getting them engaged / involved in regard to the CIP project. (Discussed continued)

REVIEW / APPROVAL OF MINUTES

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

January 24, 2024

Regular Public Meeting

Regular Meeting Minutes – December 6, 2023

Chairman Covelli asked the Commissioners if they have reviewed the December 6, 2023 meeting minutes. All stated yes.

The following motion was made:

MOTION Moved by Mr. Levine, 2nd by Mr. Conlon to approve and accept the Regular meeting minutes of the December 6, 2023.

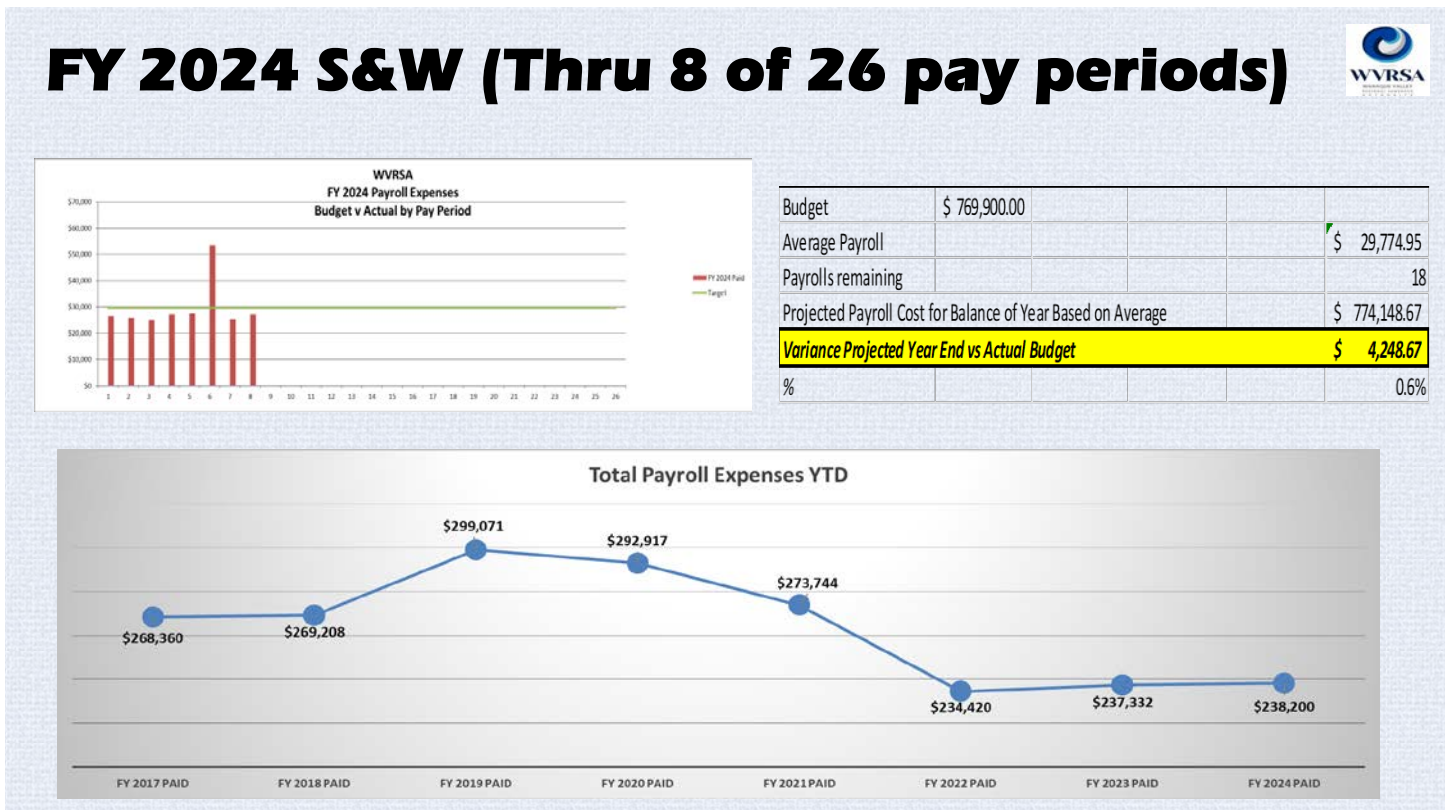
Chairman Covelli asked all those in favor to signify so by stating Aye.
Commissioners: Allen, Conlon, Gerst, Levine, and Covelli all stated Aye
Commissioner Absent: Taukus

MOTION CARRIED

REPORTS

INTERIM EXECUTIVE DIRECTOR / LICENSED OPERATOR REPORT

Mr. Roeder stated that payroll remains under budget, we are tracking month to month about the same, Justin and the guys are doing a great job controlling overtime.



Mr. Roeder stated that overall electric costs make no sense and there will be a correction on their part with billing.

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

January 24, 2024

Regular Public Meeting

Mr. Roeder reported on sludge disposal, stating that it is running right on track, we should have another good sludge disposal year.

MONTH	FY 2024	FY 2023	Delta		% Delta		FY 2022	FY 2021	FY 2020	FY 2019	FY 2018
			Prior Month	Prior Month	2023-2024	2023-2024					
Oct.	404,900	370,800	8,400	2.1%	34,100	9.2%	360,700	432,000	374,000	405,000	336,000
Nov.	387,900	342,900	(17,000)	-4.2%	45,000	13.1%	421,200	378,000	315,000	315,000	352,500
Dec.	335,200	396,600	(52,700)	-13.6%	(61,400)	-15.5%	345,000	349,000	297,000	266,000	343,500
Jan.	-	305,300	(335,200)	-100.0%	(305,300)	-100.0%	311,000	370,000	355,300	280,000	330,000
Feb.	-	262,300	-	#DIV/0!	(262,300)	-100.0%	269,500	216,000	277,100	217,000	255,000
March	-	374,600	-	#DIV/0!	(374,600)	-100.0%	411,400	353,000	359,000	273,000	331,000
April	-	472,600	-	#DIV/0!	(472,600)	-100.0%	345,800	441,000	429,000	420,000	310,000
May	-	491,600	-	#DIV/0!	(491,600)	-100.0%	384,500	435,500	443,000	294,000	440,000
June	-	581,800	-	#DIV/0!	(581,800)	-100.0%	461,600	493,400	447,000	322,000	397,000
July	-	387,800	-	#DIV/0!	(387,800)	-100.0%	399,800	376,600	415,000	329,000	322,000
Aug.	-	475,200	-	#DIV/0!	(475,200)	-100.0%	424,300	380,000	278,000	259,000	406,000
Sept.	-	396,500	-	#DIV/0!	(396,500)	-100.0%	366,822	341,300	377,000	322,000	322,000
TOTAL YTD	1,128,000	1,110,300			17,700	1.6%	1,126,900	1,159,000	986,000	986,000	1,032,000
TOTAL	1,128,000	4,858,000			(3,730,000)	-76.8%	4,501,622	4,565,800	4,366,400	3,702,000	4,145,000
MIN.	335,200	305,300			29,900	9.8%	269,500	216,000	277,100	217,000	255,000
MAX.	404,900	581,800			(176,900)	-30.4%	461,600	493,400	447,000	420,000	440,000
AVG. YTD	396,400	356,850			39,550	11.1%	390,950	405,000	344,500	360,000	344,250

Mr. Roeder said we went from our routine 800mgd in October and November to 1.35 mgd in December which was a significant increase and are tracking January at 1.4 mgd. This is due to the significant amount of rain the area has had. Mr. Roeder explained that we did a lot of pre-prep storm which saved a lot of time just being ready for the storm(s).

	Change		% Change		Change		% Change		FY 2022	FY 2021	FY 2020	FY 2019	FY 2018
	FY 2024	FY 2023	Prior Month	Prior Month	2023-2024	2022-2023							
Oct.	908,581	783,871	69,581	8.3%	124,710	15.9%	1,384,839	1,126,774	1,043,871	1,249,161	915,323		
Nov.	827,968	802,581	(80,613)	-8.9%	25,387	3.2%	1,345,484	1,191,000	1,099,000	1,580,233	975,233		
Dec.	1,352,452	1,084,194	524,484	63.3%	268,258	24.7%	1,270,323	1,291,613	1,331,484	1,412,839	900,000		
Jan.		1,059,355	(1,352,452)	-100.0%	(1,059,355)	-100.0%	1,270,645	1,219,710	1,113,871	1,339,355	998,452		
Feb.		834,964	-	#DIV/0!	(834,964)	-100.0%	1,364,643	1,090,000	1,040,000	1,185,357	1,201,115		
March		890,968	-	#DIV/0!	(890,968)	-100.0%	1,105,484	1,292,258	1,190,000	1,255,484	1,366,433		
April		812,333	-	#DIV/0!	(812,333)	-100.0%	1,052,464	1,102,000	1,183,333	1,137,667	1,239,267		
May		884,194	-	#DIV/0!	(884,194)	-100.0%	827,367	1,010,000	1,104,194	1,357,742	1,113,097		
June		773,667	-	#DIV/0!	(773,667)	-100.0%	784,667	1,065,333	967,000	1,155,667	938,667		
July		1,032,097	-	#DIV/0!	(1,032,097)	-100.0%	667,419	1,314,226	1,042,742	1,065,806	948,613		
Aug.		838,548	-	#DIV/0!	(838,548)	-100.0%	631,726	1,432,258	1,183,548	987,419	1,088,968		
Sept.		839,000	-	#DIV/0!	(839,000)	-100.0%	706,700	1,547,000	1,138,667	1,001,667	1,084,800		
MIN.	827,968	783,871					631,726	1,010,000	967,000	987,419	900,000		
MAX.	1,352,452	1,084,194					1,384,839	1,547,000	1,331,484	1,580,233	1,366,433		
AVG. YTD	1,029,667	890,215			139,452	15.7%	1,333,549	1,203,129	1,158,118	1,414,078	930,185		
Rolling 12 mos. Average =	921,177												
Rolling 12 mos. Average as % of capacity =					74%								

Mr. Roeder explained that we have been utilizing the "Jurassic Park" this year, which allowed us to continue to take haulers during the storm(s). Chairman Covelli explained that the Township of West Milford is part of the Regional Sewage Authority and during heavy storms they get innated with storm water, which is hauled here and put thru Jurassic Park, then it gets bled into the system allowing the

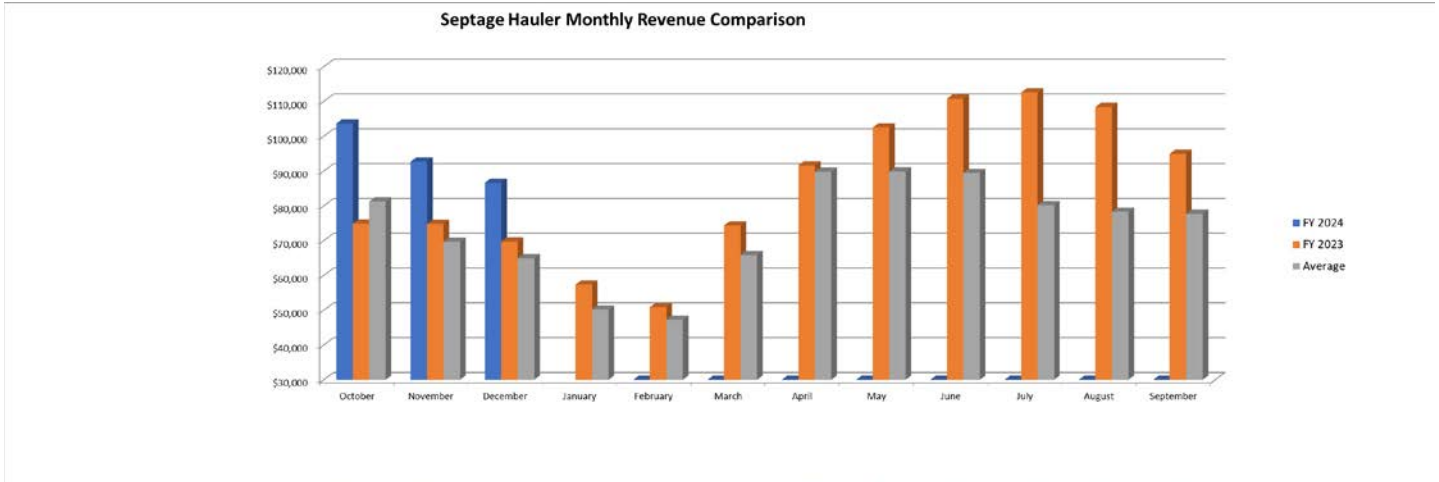
WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

January 24, 2024

Regular Public Meeting

plant to operate normally.

Mr. Roeder reported that the septage hauler revenue has looked good the last 2 months due to the amount of rain we have had, this will trend downward as volume drops in winter months.



Mr. Roeder reported Chapman ES costs are looking over budget due the billing cycles, during this portion of FY24 there has been two 7-week cycles which projects over the average billing cycle. Chapman ES Interim Executive Director costs are on budget. See charts below.

Mr. Roeder reported on the cash status looks to be in good shape. problematic

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
 January 24, 2024
 Regular Public Meeting

Bank	Account Purpose	October	November	December
Bank of New York	Bond Reserve Fund	\$ 1,468,501.95	\$ 1,468,858.24	\$ 1,469,205.70
Bank of New York	Bond Service Fund	\$ 3,555.74	\$ 3,570.01	\$ 3,584.08
Bank of New York	Construction Fund	\$ 1,777.00	\$ 1,784.13	\$ 1,791.03
Bank of New York	General Fund	\$ 65,003.92	\$ 65,265.61	\$ 65,580.21
Bank of New York	O&M Reserve Fund	\$ 847,495.54	\$ 850,826.32	\$ 854,153.14
Bank of New York	Renewal & Replacement Fund	\$ 105,141.05	\$ 144,066.02	\$ 144,479.00
Bank of New York	Revenue Fund	\$ 47,902.52	\$ 10,363.47	\$ 10,451.98
Lakeland Bank	Depository	\$ 338,938.00	\$ 117,775.78	\$ 242,886.40
Lakeland Bank	Unemployment Fund	\$ 29,403.03	\$ 29,403.03	\$ 29,406.70
Lakeland Bank	Payroll	\$ 161,086.90	\$ 320,514.48	\$ 302,602.88
Valley National Bank	O&M Revolving Fund	\$ 168,003.61	\$ 193,693.53	\$ 134,808.83
Highlands State Bank	Oxidation Ditch Cleaning Res.	\$ 93,178.29	\$ 93,983.78	\$ 93,983.78
FY 2024 TOTAL		\$ 3,329,987.55	\$ 3,300,104.40	\$ 3,352,933.73
FY 2023 TOTAL		\$3,501,248.68	\$3,268,868.87	\$3,346,950.54
\$ Variance		\$ (171,261.13)	\$ 31,235.53	\$ 5,983.19
% Variance		-4.9%	1.0%	0.2%
FY 2022 TOTAL		\$ 3,274,206.97	\$ 4,021,766.69	\$ 4,268,327.87
FY 2021 TOTAL		\$ 3,065,227.76	\$ 3,780,821.55	\$ 3,862,529.91
FY 2020 TOTAL		\$ 2,901,177.61	\$ 3,612,444.10	\$ 3,589,400.74
FY 2019 TOTAL		0 \$ 2,816,392.76	\$ 3,490,386.94	\$ 3,526,014.68
FY 2018 TOTAL		0 \$ 3,085,592.62	\$ 2,988,209.87	\$ 3,026,186.57
FY 2017 TOTAL		0 \$ 3,414,703.50	\$ 3,827,923.03	\$ 3,430,470.65
FY 2016 TOTAL		0 \$ 1,512,427.25	\$ 2,887,279.73	\$ 3,018,670.26

Mr. Roeder asked the Board if they had any questions, hearing none, Mr. Roeder asked Mr. Leslie, to give the plant operations report.

Plant Operations Supervisor

Mr. Roeder stated that the plant is running extremely well under all the extreme storms. The road to the plant was flooded with about 3 feet of water. Employees had to enter through the Reserve, and we closed the plant to haulers during the flooding of the road.

Mr. Roeder reported that we had one hauler dump some stuff that wreaked havoc on our system, we are investigating the incident and will report back to next month.

ENGINEERING REPORT – Boswell Engineering

Ms. Diaz reported we had the first meeting with NJIB, and it went very well, we submitted all the documents they wanted and we should be good with our time line.

LEGAL REPORT

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

January 24, 2024

Regular Public Meeting

Mr. Bailey stated he received all information from Mr. Roeder regarding that dump of unknow material and is up to date with what we will be doing about it. Mr. Bailey said other than that I have nothing else.

Mr. Roeder asked if anyone had questions or concerns, Chairman Covelli thanked Mr. Roeder and Mr. Eskilson for the work on the FY2024 budget.

Chairman Covelli stated we are up to the Resolution portion of this meeting, would the Commissioners like to bundle the resolutions on the agenda tonight, all Commissioners agreed to bundle the Resolutions.

Mr. Roeder gave a brief explanation of each of the Resolutions presented tonight.

Resolution 24-01– Amending the WVRSA Table of Organization

MOTION Moved by Mr. Conlon 2nd by Mr. Gerst to Amending the WVRSA Table of Organization

Chairman Covelli asked all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, Levine, Taukus, and Covelli all stated Aye

Commissioner Absent - Taukus

MOTION CARRIED

Resolution 24-02 – Appointing Joseph Engels to the position of Plant Attendant

MOTION Moved by Mr. Conlon 2nd by Mr. Gerst, Appointing Joseph Engels to the position of Plant Attendant

Chairman Covelli asked all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, Levine, and Covelli all stated Aye

Commissioner Absent - Taukus

MOTION CARRIED

Resolution 24-03- Accepting and Authorizing Payment of Bills Resolution #24-03

MOTION Moved by Mr. Levine, 2nd by Mr. Conlon to approve and accept Resolution #24-03 in the amount of \$ \$553,318.14.

Chairman Covelli asked all those in favor to signify so by stating Aye.

Commissioners: Allen, Conlon, Gerst, Levine, and Covelli all stated Aye

Commissioner Absent - Taukus

MOTION CARRIED

OLD BUSINESS

Chairman Covelli asked if there was any old business to come before the Authority, Commissioner Conlon asked is the status with the Borough of Wanaque regarding the amendment to WVRSA By-Laws, Chairman Covelli stated he was in contact with the mayor and that it will be on the February's agenda. (Discussion continued)

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

January 24, 2024

Regular Public Meeting

NEW BUSINESS

Chairman Covelli asked if there were any new business to come before the Authority.

Commissioner Conlon reports both him and Mr. Gerst have been reappointed, one more year for myself and 5 years for Mr. Gerst.

PUBLIC COMMENT

Chairman Covelli stated, seeing that we have a guest from the public, we will open for public comment. Chairman Covelli ask if they would step forward and state your name and address.

Joyce Hartman – Wanaque Reserve, building 9, Joyce explained that the Reserve is in the process of starting up an “Emergency Planning Group”, she explained that they have a critical response group, it’s a central mapping which Joyce explained (discussion continued)

Joyce handed out information about the critical response group, Mr. Roeder has been working with Joyce in gathering information for her on the WVRSA plan and helping her with the Boro, Mr. Roeder is hoping to combine information and then give it to Joyce.

MOTION Moved by Mr. Levine, 2nd by Mr. Allen to close the public portion.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Conlon, Gerst, Levine, and Covelli all stated Aye
Commissioner Absent: Taukus

ADJOURNMENT

Motion was made to adjourn the meeting.

MOTION Moved by Mr. Conlon, 2nd by Mr. Allen to adjourn the meeting.

Chairman Covelli asked for all those in favor to signify so by stating Aye.
Commissioners: Allen, Conlon, Gerst, Levine, and Covelli all stated Aye
Commissioner Absent: Taukus

The meeting was adjourned at 7:25 PM

Minutes respectfully submitted by,

Elizabeth Parrinello

Elizabeth Parrinello, Recording Secretary

MOTION WAS MADE at the 02/28/24 Public Meeting

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY
 January 24, 2024
 Regular Public Meeting

Commissioner	Motion	Second	Ayes	Nays	Abstain	Absent
Allen		x	x			
Conlon	x		x			
Gerst			x			
Levine						x
Taukus					x	
Covelli			x			