

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

INTERIM EXECUTIVE DIRECTOR'S REPORT

For the meeting of

June 22, 2016

ELECTRICAL SERVICES & REPAIR BID

As you will recall, at last month's meeting the Board of Commissioners authorized bid for electrical service and repairs. Said bids are due on Tuesday June 21 for possible award on June 22. A Resolution awarding bid has been placed on the agenda and with your meeting materials. The vendor and amounts will be filled in after Tuesday's bid opening. A summary of bids received will also be provided.

WEBSITE

The new WVRSA website is up and running. With the expanded capacity available we will continue to add new content in the interest of public transparency.

OXIDATION DITCH CLEANING

This past week Earthcare removed approximately 125 yards of material from oxidation ditch #1 at a cost of \$34,000. It is estimated that approximately 200 yards of material remain in the Ditch which will be refilled with the completion of the installation of the new aeration equipment. We were unable to remove any additional material (not withstanding any budget constraint) since the additional work would have clearly pierced the State bid threshold of \$40,000.

In order to complete the cleaning of the first oxidation ditch and to clean the remaining ditches, we are recommending that the Authority consider budgeting \$50K in each of the next 3 budget cycles (FY 2017-2019). Subsequently (FY 2020 and beyond) we recommend retaining the \$50K annual budget, placing the funds in a cleaning reserve to enable cleaning every 5 years.

PURCHASE OF TEMPORARY AERATION SYSTEM

Discussion continue in the hopes of bringing this matter to conclusion by the July Authority meeting

LONG RANGE PLANNING

The next meeting of the Long Range Planning Committee is scheduled for July 18 at 5 p.m.

In response to discussion at the June Long Range Planning Committee I have asked Boswell Engineering to prepare a proposal to conduct a feasibility analysis to

- Construct a truck wash facility
- Upgrade/Expand lab facility and capabilities

We expect to have a draft proposal within about a week.

Also, in response to discussion at the last meeting we have begun to investigate the possibility of setting a tiered system for greywater levels within the Authority's current rate structures. I hope to be able to report back on findings at the July meeting.

SLUDGE HAULING

The Authority's current two year sludge hauling contract will expire on December 31, 2016. I have asked Bill Bailey and Bill Close to review the bid spec utilized in the last contract cycle so that we can make any modifications prior to bid advertisement in September.

Discussions/research regarding alternatives will continue to proceed.

FY 2017 BUDGET

A preliminary budget meeting with Chuck Ferraioli was held on June 16. I will be preparing a list of FY 2016 budget line item transfers for consideration by the Board of Commissioners at the July meeting. We also hope to have preliminary budget material available for review/discussion at the August meeting

EMPLOYEE RESIGNATION

Plant Attendant Zach Parrinello has resigned from the Authority at the close of business on June 24. Please join me in wishing Zach well in his new career. An exit interview with Zach will be conducted on Monday June 20. The job opening will be posted on the WVRSA by no later than Monday.

DASHBOARD REPORTS

SEPTAGE HAULER MONTHLY REPORT

Revenue for May at \$73,046 was down slightly (-2.2%) as compared to April significantly (-23.3%) compared to revenue generated in May 2015. Overall year to date revenues are down 5% over the same period last year.

Revenue from our largest hauler (Zuidema) is still down considerably (-30.1%) as compared to the same period last year.

Revenues from Coppola dropped 12.3% as compared to May 2015 and remain down 4% from the same period last year.

Year over year revenue from All County continue to show a large increase (64.7% or \$800K) however the recent trend of declining monthly revenues continues.

As per the direction of the Long Range Planning Committee we are researching the feasibility of establishing a tiered system greywater thresholds and the impact it might have on overall revenues. We have also have had preliminary discussions with auditor Chuck Ferraioli as to adjusting revenue projections/estimates in FY2017 and beyond.

UTILITY TRACK MONTHLY REPORT

Electricity costs continue to run considerably above last year's levels and above the Authority's FY2016 budget appropriation. May costs increased 16.5% over April and 37.6% over May of last year. Year to date electric costs have increased 32.7% over the same period last year. We are currently projecting electricity expenses to exceed budget by approximately \$40,000.(on an overall budget of \$220K).

Earlier this year we theorized that the increase costs could have been reflective of the installation of new blower units during constructions with heat often escaping through open doors. With the onset of warm weather this theory appears to have been incorrect. I have asked Boswell Engineering to take a more in-depth look at the possible causes of the increased consumption/cost of electricity.

BANK RECONCILIATION MONTHLY REPORT

Cash at the end of May is up slightly (\$78K) over the close of April remaining at approximately \$2.4M.

CANNING REPORT RECOMMENDATIONS TRACKING

No change from last month.

OVERTIME MONTHLY REPORT

Year to date overtime costs remain under control at 11% (\$4,367) less than the same period last year.

PLANT FLOW MONTHLY REPORT

Plant flows for the month of May are flat as compared to April and down 8.4% from May 2015. Year to date overall flow is down 2.6% from the same period last year.