

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

INTERIM EXECUTIVE DIRECTOR'S REPORT

For the meeting of

December 14, 2016

(updated from 12/7 Report previously sent in electronic form only)

COMPUTER SYSTEM UPGRADES

A new server has been installed on-site to allow us to host emails locally (and thus insure compliance with OPRA in the event of a request involving emails) and to provide security enhancements

DASHBOARD REPORTS

SEPTAGE HAULER MONTHLY REPORT

November revenue dropped 7.3% from October levels, however, fiscal year to date revenues are up slightly (1.9%, \$2,672) over the same period in Fiscal 2016 thus (through two months) putting us on budget target. Revenue from David Zuidema, Inc continued its downward trajectory in November with Fiscal Year to date levels almost 40% below the same period last year.

October revenue increased almost \$8K (10.4%) from September but still showed a decline of 4.7% compared to October 2015. Revenue from our largest hauler, David Zuidema, continues to trend negatively with October collections down 8.7% from September and 30.6% compared to October 2015. Fortunately, the negative revenue results from David Zuidema were offset by revenue increases from Coppola which showed a 38% increase from the prior month and a 74.8% increase compared to October 2015.

SLUDGE DISPOSAL MONTHLY REPORT

Commencing with this report we are adding sludge disposal tracking to the list of monthly dashboard reports provided. Please note that, since the installation of the new sludge thickener equipment this summer, sludge volumes have been consistently lower than both last year and the Authority's five year average. Additional analysis will be provided in coming months as the tracking process evolves and matures.

PLANT FLOW MONTHLY REPORT

Monthly flows for November showed another small increase over October but remain flat compared to 2015 levels.

Monthly flows for October showed a slight 2.5% increase over September. Year to date flows for 2016 continue to remain consistent 2015 levels

UTILITY TRACK MONTHLY REPORT

We have not received the October *or* November billing for JCP&L so no tracking update is provided. We have contacted the utility and they have advised that they will be sending the bill in the next day or two. An update will be provided with the next Executive Director's Report.

BANK RECONCILIATION MONTHLY REPORT

October month end cash balances increased approximately \$500K from September to \$3.4\$M. The increase is largely attributable to payments received from the NJ EIT loan program.

We have not yet received all of our November bank statements at the time of writing. A November balance update will be provided with the next report.

OVERTIME MONTHLY REPORT

Through five payrolls overtime costs remain down almost 17 compared to the same period in FY 2016.

Overtime costs for the first four payrolls of FY2017 are down 25% (approximately \$3K) from the same period in FY2016.

CANNING REPORT RECOMMENDATIONS TRACKING

No change.