

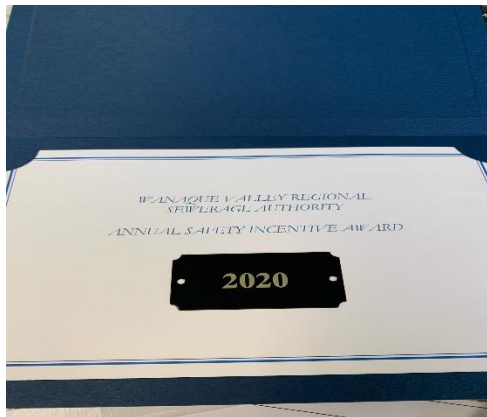
WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

INTERIM EXECUTIVE DIRECTOR'S REPORT

April 28, 2021

JOINT INSURANCE FUND SAFETY AWARD

As reported this past January, the Authority filed its Safety Report with the New Jersey Joint Utilities Authority Joint Insurance Fund (NJUA JIF) on January 15, scoring a total of 95 (of 100) points on the safety scorecard. This past week the Authority received the plaque from the NJUA JIF recognizing same. Earlier this year we also received a credit of \$10,768 for our safety efforts reducing the Authority's annual premium from \$89,749 to \$78,981, a 12% reduction. Thanks again to Safety Coordinator Mike Pierro and the entire staff for their continued efforts and diligence.



HEALTH BENEFIT PREMIUM QUOTE

As reported earlier, the Authority, in late 2020, requested medical/prescription claims experience data from the NJ State Health Benefits Fund (NJSHBP members may request claims data once every two years without charge – the last request by the Authority was made in 2018). The claims data was then submitted to the Bergen Municipal Employee Benefits Fund (BMED) for pricing for staff medical/prescription coverage. Despite a positive claims experience of 88% claims to premium in 2019 and 58.6% in 2020 (this figure is heavily skewed down due to the reduction in medical visits, etc. during the Covid pandemic) the BMED quote came in at 19% higher than our current SHBP premiums. We are continuing to work with BMED to better understand their quote and to determine if they can reduce the figure to be more competitive.

BY-LAWS UPDATE

Staff comments have been completed with a report to the working committee imminent. We hope to be able to schedule a meeting of the committee well in advance of next Month's board meeting.

FY 2022 BUDGET

With the current fiscal year more than half over, the budget process for next year is nearly upon us. To have an approved budget prior to the end of the current fiscal year I am proposing the budget timeline below.

Second Week of July:	Meet with Personnel Committee re FY2022 salaries
July 28:	FY 2022 Salary Resolution considered by full Board
Second week of August:	Meeting with Finance Committee re FY 2022 Budget
August 25:	Introduction of FY 2022 Budget
September 22:	Public Hearing and adoption of FY 2022 Budget
October 1:	FY 2022 begins

<i>DASHBOARD REPORTS</i>

FY 2021 S&W

Staff payroll costs through 15 of 26 payrolls are running approximately. \$38,000 under the FY 2021 budget of \$804,000 on an annualized basis.

OVERTIME & SHIFT DIFFERENTIAL

Overtime pays through 13 of 26 payrolls is tracking approximately \$7,000 under the \$55K budgeted in the FY 2021 S&W line item. Shift differential through the same period continues to track significantly under budget (\$16K under budget on an annualized basis to year's end).

INTERIM ADMINISTRATOR

A total of 271 hours has been worked through April 23, 2021 at a total cost to the Authority of \$25,745. Total costs projected to the end of the fiscal year remain well under (\$11,620) the budget of \$50,000. The next spike (outside any unforeseen issues arising) in hours/cost will be associated with the upcoming Fiscal Year 2022 budget process.

ELECTRIC EXPENSES

Electricity costs through March are down 5% as compared to the same period last year and approximately \$24K under budget when projected to year's end.

DASHBOARD REPORTS – continued

SEPTAGE HAULER REVENUE

Revenue in March rebounded strongly from the anemic levels a storm influenced February. Month over month revenue increased 64% to \$81,576 and are within 2% of the 8-year average for the same period. Year-end budget projections are now within \$3,000 of the budget target of \$760,000

SLUDGE DISPOSAL

Sludge production rose significantly in March (137,000 gallons, 63.4%) as compared to the unusually low amounts produced in February. March 2021 figures are fairly consistent (down 2.8%) when compared to March levels from the previous nine years. Year to date sludge levels remain higher as compared to the same period last year (120,000 gallons, 6.1%) and slightly lower (2.2%) compared to a nine-year average.

PLANT FLOW

Average daily flow in March increased after two consecutive months of decreased levels increasing 18.6% (202,000 gpd) over February. Average daily flows have remained over 1 mgd for the nine consecutive months and 28 of the last 30 months.

BANK RECONCILIATION/CASH

Cash levels in March dropped \$371K (11%) from the close of February but remain consistent with month end closings in March over the last 5 years.