

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

**INTERIM EXECUTIVE DIRECTOR'S REPORT**

**For the meeting of**

**June 28, 2017**

**ELECTRICAL SERVICE AND REPAIR BID SPECIFICATION**

At last month's meeting, the Board of Commissioners authorized bid for electrical services for a twenty four (24) month period with the possibility of two (2) one (1) year extensions. The Commissioners further instructed that the amount of award could not exceed, for any twelve (12) month period during the contract, 10% more than was expended on average for electrical expenses in the past three years. A calculation of the average last three years + 10% (see attached spreadsheet) revealed the figure (\$34,666) to be less than the bid threshold of \$40,000 making the upper limit of spending somewhat problematic given the high probability that costs will exceed \$34K if the Authority proceeds with the purchase and installation of a second septage receiving unit. I have placed this item on next Wednesday's agenda for further discussion.

**DASHBOARD REPORTS**

**SEPTAGE HAULER MONTHLY REPORT**

Monthly volumes continued their move upward in May with volumes exceeding April by more than 10% and showing an increase of more than 30% as compared to May 2017. This overall increase is despite a drop in May volume of 19% (as compared to April) from our largest hauler, David Zuidema, Inc. It is important to note, however, that the Zuidema volume in May 2017 exceeded the May 2016 volume by more than 45%. Volumes from our second largest hauler, Coppola, Inc. increased dramatically over last month (31%) and as compared to May 2017 (101%). The positive trend over the last three months has caused the Authority's fiscal year end revenue projection to move from a \$100K projected deficit at the end of February to a \$23K projected deficit at the end of May. A continued positive trend over the last quarter of the fiscal year could result in overall revenues moving into positive territory.

**SLUDGE DISPOSAL MONTHLY REPORT**

The trend in sludge volume disposal remained positive despite a nearly 25% increase in volume in May as compared to April. The increased volume in May tracks the higher summer volumes experienced in prior years. The May 2017 volume was down approximately 7% from both May 2016 and the 6 year average for the month of May. These consistently lower levels of sludge volume continue to have a positive effect on the Authority's budget.

**PLANT FLOW MONTHLY REPORT**

Average daily flow for May decreased almost 27% as compared to April but remain up significantly (37.4%) as compared to May 2016 and up 15% as compared to the six year average for the month of May. The higher than normal flows continue to be attributable to the wet weather patterns of spring 2017. Average daily flows for the year continue to exceed 1 MGD or more than 20% higher than the average daily flow for 2016.

**UTILITY TRACK MONTHLY REPORT**

The large cost increase in electric costs at the main plant facility represents a correction to utility under billing in April. Overall electric cost for fiscal year 2017, year to date, are 10.6% lower than for the same period in fiscal year 2016 at the main plant facility. The spike in electric costs at the Haskell Pump Station in April (due to dual pump usage during wet weather periods) has corrected back to an almost average level of \$1,200 per month

**BANK RECONCILIATION MONTHLY REPORT**

Cash levels at the close of May increased nearly \$800K to just over \$3.5M reflecting a payment from the Borough of Wanaque.

**OVERTIME MONTHLY REPORT**

Fiscal Year 2017 overtime costs remain down (approximately 3% or \$1,300) as compared to the same period in FY 2016. Fiscal year end projections continue to project a small increase in overtime spending vs. the FY 2017 budget and as compared to actual OT expenditures for FY 2016.

**FY S&W BUDGET TRACKING MONTHLY REPORT**

Through 19 pay periods, we continue to average less than \$28,000 in expenses per payroll which creates a trajectory to a projected \$32K positive balance at the end of the fiscal year.