

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

INTERIM EXECUTIVE DIRECTOR'S REPORT

For the meeting of

May 22, 2019

BEAST 2 INSTALLATION

Installation on the second unit is now complete. For the next few weeks we are alternating use of the two units to make sure there are no issues moving forward. We are ordering additional hose for unit #1 that will allow for both units to operate simultaneously. We will also be adding stop bars and sign to delineate areas for two trucks to empty simultaneously.

FACILITY TOUR

Several Commissioners have inquired about a tour of the main plant facility. Since the summer months are typically low volume meeting months, we are planning a tour of approximately 30 to 45 minutes as part of the June 26 meeting of the Board of Commissioners.

ELECTRICIAN BID EXTENSION

The current two-year contract with Nebiker Electric is due to expire at the end of July. The original bid document provided the opportunity for two, one-year extensions. We are recommending that the Board approve the first two-year extension at the June meeting.

<p><i>DASHBOARD REPORTS</i></p>
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SEPTAGE HAULERS (DB1 – DB29)

Septage hauler revenue in April increased for the second consecutive month exceeding March levels by 41% and within 5% of the levels for April 2018. Despite the positive trend year to date revenues are 17% (\$82K) less than for the same period in FY 2018. On an annualized basis revenue is projected to fall short of the \$825,000 budget target by \$144,000. This figure is skewed however by the extremely low volume during the early part of FY 2019. If the current positive trend continues the overall budget shortfall should lessen by the end of the fiscal year in September.

SLUDGE DISPOSAL (DB30)

Sludge disposal volume in April increased significantly (53.8%) over March levels and are 35% higher than levels measured in April 2018. As a result of the higher figures, staff has adjusted settings in the sludge thickener unit which should result in a lower volume in May. Despite the higher April levels overall FY 2019 year to date sludge volume is almost 8% less than for the seven-year average.

DASHBOARD REPORTS (continued)

PLANT FLOW(DB31)

Average daily flow for April remained considerably above 1 MGD for the ninth consecutive month (and for 13 of the last 15 months). Staff and Boswell Engineering continue to work on the Capacity Assurance Program report due to the NJDEP in late August. As part of the process of preparing the report we will be requesting a meeting with the appropriate Borough officials to more deeply explore the infiltration/inflow issue in the Borough's collection system.

ELECTRICITY COST (DB32 – DB35)

Electric costs in April remained in the more normal \$20K to \$25K range. The earlier spikes remain unaccounted for however, as of this writing, I expect to be meeting with a representative of JCP&L on-site before next Wednesday's meeting. I hope to have additional information to report as a result

BANK RECONCILIATION(DB36)

The total cash balance at the end of April, while down slightly from March, was approximately 30% higher than the close of April in the prior three years.

FY S&W(DB37-DB38)

Through the first 16 payrolls of FY 2019 costs are now within \$2,500 of budget on an annualized basis. This figure should continue to improve as the fiscal year moves well into its second half. Cost will, however, be somewhat affected by several employees recently earning S-1 and S-2 licenses from the NJDEP. The following employees have earned NJDEP licenses this year

Kevin Gormley	S-1
Justin Leslie	S-2, C-1
Andy Saccoccia	S-1, C-1, C-2

OVERTIME & SHIFT DIFFERENTIAL(DB39-DB51)

Overtime expenses through the first 16 payrolls are running on budget approximately 4% over budget on annualized basis. This figure is skewed, however, by the Easter holiday pay in April. Assuming normal operating conditions, we expect overtime costs to be within budget by the end of the fiscal year. Shift differential costs are tracking exactly on budget year to date and on an annualized basis.

INTERIM ADMINISTRATOR

A total of 140.5 hours have been worked through mid-May (median = 4 hours /week; \$380/week) and, at current levels, are projected to end the year at less than 50% of the \$50K budgeted.