

WANAQUE VALLEY REGIONAL SEWERAGE AUTHORITY

INTERIM EXECUTIVE DIRECTOR'S REPORT

For the meeting of

February 28, 2018

AUTHORITY SIGNS

The sign in the WVRSA meeting room and the sign at the entrance gate have been installed. The directional sign for the intersection of Warren Hagstrom Boulevard has been completed but not yet installed while we work through zoning issues related to sign placement.

BEAST 2

Specifications have been completed. We expect to advertise within the next week with a bid opening on March 21 in anticipation of award at the March 28 meeting of the Board of Commissioners.

HASKELL PUMP STATION IMPROVEMENT

Coppolla Services has largely completed work on the Haskell Pump station. Giselle will provide a detailed update at the meeting next Wednesday.

PERSONNEL ISSUES

As of this writing I have not yet completed work/analysis of the various issues raised at last month's special meeting of the Board of Commissioners. I do anticipate completion of work early next for discussion and possible action at Wednesday's meeting.

FRONT GATE

Repairs to and maintenance on the front gate have been completed. The gate is once again operational and closed during non-trucking hours.

DASHBOARD REPORTS

SEPTAGE HAULER MONTHLY AND FIRST QUARTER FY 2018 REPORT

Revenue for the month of January dropped sharply (52%) from December with the effect of the lower winter traffic from septage haulers. January revenue for 2018 also showed a drop (17.4%) as compared to January 2017. Revenue for the first four months of FY 2018 remains up over the same period in FY 2017 and as compared against the prior five-year average. Revenue is tracking to a net positive of approximately \$6,000 against the FY 2018 budget projection of \$825,000.

SLUDGE DISPOSAL MONTHLY REPORT

Sludge disposal volume for January decreased from slightly from December 2017 but showed an increase of 16% compared to January 2017. The January 2018 figure remains relatively consistent with the overall average monthly disposal levels for 2017. We will continue to monitor throughout the year to determine if there is any indication of a steady increase in volume.

PLANT FLOW MONTHLY REPORT

Average daily flow for January 2018 showed a 10% increase over December 2017 average daily flows but remained below the average daily flow for the same period in 2017.

UTILITY TRACK MONTHLY AND FIRST QUARTER FY 2018 REPORT

Monthly electric costs for January showed substantial increases as compared to December and as compared to the same period last year. We will be analyzing the billing closely over the next week or so in an effort to determine a possible cause for the increase.

BANK RECONCILIATION MONTHLY REPORT

The overall cash balance of \$2,635,230.65 at the close of January was down from both the December close and as compared to the close of January 2017. Cash flow associated with the lag time in State reimbursement for Haskell pump station work appears to be the principle cause

FY S&W BUDGET TRACKING MONTHLY REPORT

Through 10 payrolls in FY 2018 payroll expenses are tracking positively against the FY 2018 2018 budget with a projected year end expense approximately \$30,000 under budget.

OVERTIME & SHIFT DIFFERENTIAL MONTHLY REPORT

Overtime expenses through 10 pay periods continue to track lower than for the same period in 2017 and remain approximately on target as compared to the FY 2018 budget of \$55K.